



**Gulf Swimming, Inc.  
Gulf Swimming House of Delegates Meeting  
January 30<sup>th</sup> 2019**

Reminder: Next Technical Planning Committee Meeting  
Wednesday, March 20<sup>th</sup> 2019 at 7:30pm

Reminder: Next Board of Directors Meeting  
Wednesday, April 10<sup>th</sup> 2019 at 7:30pm

Reminder: Next House of Delegates Meeting  
Wednesday, April 24<sup>th</sup> 2019 at 8pm

Travis Sandifer, Gulf General Chair, called the Gulf Swimming House of Delegates meeting to order at 8:00 PM in the DADS Club meeting room 1006 Voss Rd. Houston, TX. 77055. Secretary Jennie Shamburger did roll call and team attendance.

The following board members were present:

|                          |                      |                         |                        |
|--------------------------|----------------------|-------------------------|------------------------|
| <b>Travis Sandifer</b>   | <b>Eddie Adams</b>   | <b>Annika Ruehlicke</b> | <b>Gilbert Legaspi</b> |
| <b>Charlie Fry</b>       | <b>Clay Pruitt</b>   | <b>Katie Shelburne</b>  | <b>Dusti See</b>       |
| <b>Jennie Shamburger</b> | <b>Paige Sikkema</b> | <b>Tim Bauer</b>        | <b>Pete Wright</b>     |
| <b>Bob Kizer</b>         | <b>Mike Nordmann</b> | <b>Jason Devine</b>     |                        |

A quorum was represented.

The following Coordinators were also present:

**Mark Martinez / Diversity**

Coaches and /or team reps from the following teams were present:

|      |      |      |      |  |  |  |  |  |  |
|------|------|------|------|--|--|--|--|--|--|
| AMBU | HCAP | NOCH | SHAC |  |  |  |  |  |  |
| CFSC | COOG | PEAK | TEST |  |  |  |  |  |  |
| DADS | MAC  | PFL  |      |  |  |  |  |  |  |

A moment of silence was requested to honor and remember Coach Marion Oliver III from HCAP.

Travis asked for a motion to approve the HOD minutes from the 10.24.18 meeting. Motion to approve was made and seconded. The minutes were approved.

Travis then read the LSC Mission Statement: *Gulf Swimming provides opportunities to learn, grow, and strive for excellence that develops leaders through competitive swimming.* This was followed by the Vision Statement for Gulf Swimming. *Competitive swimming for all.*

## **NEW BUSINESS**

A. Governance Committee. Herb Schwab presented the new by-laws for voting approval. He highlighted the changes from the current by-laws as listed in his report. The transition plan would be to approve tonight and then send the approved by-laws to Rules and Regs for approval. The BOD members eliminated by the new by-laws would stay in position until new officers take term on Sept. 1<sup>st</sup>. The Executive Committee would be dissolved on Aug. 31<sup>st</sup>. The nominating committee determined later tonight would be under the old by-laws but voted on under the new by-laws on April 24<sup>th</sup>. Motion made to approve the proposed by-laws changes for Gulf Swimming. Motion seconded. Motion approved. The Gulf handbook will be updated to reflect the new by-laws. Tom Hasz is working on handbook updates.

B. Club Development Liaison and Disability Swimming Coordinator. Travis asked for approval to name Dana Skelton as Club Development Liaison and Jennie Shamburger as Disability Swimming Coordinator. A motion was made to approve these appointments. Motion seconded. Motion approved.

C. Audit Committee Selection. Travis presented report for Dr. Henry Clark. Henry, Charlie Fry and Jeff DeGroot were asked to be on the Audit Committee. Motion made to appoint these people to the Audit Committee. Motion seconded. Motion approved.

From the floor, Greg Orphanides brought up new business. He is on a committee to build a new Natatorium in Houston with two 50 meter pools and a dive pool and wellness pool. The City of Houston is backing them 100% and they have partnered with the Houston Sports Authority. They have attended the Build a Pool program hosted by USA Swimming, but the organization needs an outside feasibility study. After several quotes from companies who can do this study, the cost has been determined to be \$25,000. Greg is asking Gulf Swimming to either sponsor this study or to donate towards defraying the cost of the study. Question about the City of Houston not paying for the study. Greg clarified that the pool will not be owned by the city, but by a private firm once a sponsor is found to fund the pool. The results of the feasibility study would be shared with Gulf Swimming. Motion made for Gulf Swimming to pay the \$25,000 for the feasibility study paid to Bayou City Aquatic Center towards funding this specific Natatorium in Houston.

Motion seconded. No other new business. Discussion about any model for this type of ownership and is there a model of success for this type of pool ownership/sustainability. It was also asked if there is a coalition of sponsors for this pool yet. It was suggested that Gulf Swimming share the cost of the study with the City and the Houston Sports Authority since all have an interest in the result. It was clarified that the money would go to the 501C3 organization (Bayou Aquatic Center) to pay for the study. Tim Bauer offered an amendment to the motion stating that the Gulf split equally the cost of the feasibility study three ways with the City of Houston and the Houston Sports Authority if all three contributing bodies sign legal agreement for this action. Amendment to the motion was seconded and approved. The original motion with amended language was approved.

Clayton Cagle asked for a motion that the Gulf reimburse MAC the full amount designated in the LSC Travel Fund for Futures last summer. They submitted their request for reimbursement three days after the deadline. Motion seconded. Clarification that they would receive 50% of amount due for missing the deadline as stated in the policy. It was stated that teams have missed the deadline by a short amount and have still been treated the same with regards to the 50% reimbursement. No teams that have received the lesser amount have formally requested the full amount from the Gulf BOD. The 50% reimbursement was designed as a 30 day grace period for those teams missing the original deadline. MAC asking for leniency and consideration with this deadline due to date of meet, then team vacation and banquet research and preparation. It was clarified that MAC as a team is covering the remaining amounts, not the parents of the swimmers. It was stated that the deadlines were published and all teams including those represented on the BOD should know these rules. MAC didn't receive feedback that about the reduced reimbursement amount until 45 days after initial email received. An amendment to the motion was proposed to allow any team who turned in reimbursement requests within the second 30 days (the 50% reimbursement window) also get full reimbursement rather than the 50%. Amendment seconded. The previous Gulf Chair stated that it would be extremely difficult to go through five years of files to pinpoint teams with 50% refunds. Clarification on amendment that it pertain to 2018 reimbursement submissions only. Call to question. Amendment to motion failed. Original motion failed.

No other new business.

**UNFINISHED / OLD BUSINESS** No old / unfinished business.

**FINANCIAL STATEMENTS AND REPORTS** Travis presented the report from Henry on the Financial Statements and Year End 2018. All information available in Henry's report. There were no questions

Motion to accept all reports from Officers and Coordinators not pulled as consent agenda. Seconded. Motion to approve consent agenda passed and reflected below.

## **OFFICER REPORTS**

### **ATHLETE REPRESENTATIVES**

Jake Mitchell/Annika Ruehlicke Annika presented an overview form their BOD meeting report. She highlighted their Swim Across America initiative with the contributions going to cancer funding. Katie Shelburne from RICE Aquatics was named as the new rep on the Athlete Committee to replace Jacob Powell. They also referenced teams who need representation on the committee. The Athlete Committee website has more information about the fundraiser/swim:  
<https://gulfathletes.weebly.com/>

### **GENERAL CHAIR**

Travis Sandifer No report.

### **ADMINISTRATIVE VICE CHAIR**

Charlie Fry Charlie attached the Gulf Fines list to his report. These fines should be paid before the Champs meets in February.

### **SECRETARY**

Jennie Shamburger No report.

### **FINANCE VICE CHAIR**

Henry Clark Henry motioned to approve athlete, coaches and officials reimbursement schedule as presented in his report. Motion seconded. Motion approved.

### **SENIOR VICE CHAIR**

Bob Kizer No report.

### **AGE GROUP VICE CHAIR**

Laura Davis Report approved via consent agenda.

### **MEMBERSHIP CHAIR**

Eddie Adams No report.

### **OFFICIALS CHAIR**

Tom Jones

Report approved via consent agenda.

### **TECHNICAL PLANNING COMMITTEE CHAIR**

Clay Pruitt

Motion to approve the 2019-2020 SC calendar. Motion seconded. Amendment would be to move the Gulf Age Group Champs to the first weekend in Dec. hosted at College Station. Amendment seconded. Sr Champs will be SC in the morning and LC in the evening. Hosts for these meets need to be guaranteed before the Age Group Champs Meet is booked. Motion to table amendment until facilities are booked. Motion to table amendment seconded. Amendment to original motion to approve calendar with the exception of meets in December 2019 made. Amendment seconded. Motion to table amendment withdrawn. Amendment to approve calendar with exception of December 2019 approved. Original motion is now to approve calendar with language from amendment excluding December 2019. Motion approved.

### **SAFE SPORT CHAIR**

Paige Sikkema

Safe Sport at USA Swimming going through audit. Unsure when it will be completed. Reminder that each team should have a Safe Sport rep for the Gulf. This should have been done with team registration and that person should be a registered non-athlete with USA Swimming. She recommended that all parents of swimmers take the APT training. There are changes to the APT certification. The Center for Safe Sport now sets policy for all NGB's. Every person is now required to complete yearly Core Training on the Learn platform of USA Swimming. No longer a two year APT certification. Core training is required for the first year and a refresher course every year plus a USA Swimming elective APT course for required points. This does not at this time eliminate the additional training certifications required for University of Houston meets.

### **PAST GENERAL CHAIR**

Henry Clark

Henry will chair the nominating committee as Past General Chair. An athlete rep will be needed and Travis will contact the committee to name that person. Nominations from the floor included Dusti See. Two additional non BOD members needed. Sharon Powers and Louis Demetriades were also nominated. Motion made to approve these nominations for the committee. Motion seconded. Motion approved and committee set.

### **COACH REPRESENTATIVE**

Mike Nordmann

Dusti See spoke for Mike. The coaches clinic is scheduled for the last week in March and registration to open next

week. The slate of speakers was named. She motioned to add an additional \$5000 to the clinic budget. Motion seconded. The cost of the facilities in Galveston was a consideration in needing the additional funding. All agreed this is money well spent to educate coaches in our LSC. Motion approved.

#### **OPERATIONAL RISK/SAFETY COORDINATOR**

Todd Johnson Report approved via consent agenda.

#### **REPORTS OF COMMITTEES AND COORDINATORS**

#### **SANCTIONS COORDINATOR**

Natalie Melenric Report approved via consent agenda.

#### **NTV COORDINATOR**

Rick Kehlenbach Report approved via consent agenda.

#### **DISABILITY SWIMMING COORDINATOR**

#### **RECORDS COORDINATOR**

Mike Nordmann No report.

#### **EQUIPMENT COORDINATOR**

Eddie Adams Report approved via consent agenda.

#### **CLUB DEVELOPMENT LIASON**

#### **DIVERSITY COORDINATOR**

Mark Martinez Report approved via consent agenda.

#### **OPEN WATER COORDINATOR**

Seth Huston Report approved via consent agenda.

#### **CAMP COORDINATOR**

Mandy Norris No report.

#### **ANNOUNCEMENTS**

The TPC meeting for meet bids is scheduled for March 6<sup>th</sup>. Last year, this meeting was moved after spring break. Motion to approve the move of the meet bid meeting for TPC from March 6<sup>th</sup> to March 20<sup>th</sup> at 7:30pm was made and seconded. Motion to approve meeting date was approved. Next BOD meeting is April 10<sup>th</sup>. Next HOD meeting is April 24<sup>th</sup>.

Motion to adjourn made and seconded. Meeting adjourned at 9:04 pm.

***Notes recorded on 1.30.19 and transcribed on 2.26.19. Submitted on 4.9.19 by Jennie Shamburger, Gulf Secretary.***