



Gulf Swimming, Inc.
Gulf Swimming Board of Directors Meeting
January 16th 2019

Reminder: Next House of Delegates Meeting
January 30th 2019 **8:00 PM**

Reminder: Next Board of Directors Meeting
Wednesday, April 10th 2019 **7:30 PM**

Reminder: Next Technical Planning Committee Meeting
Wednesday, March 6th 2019 **7:30 PM**

Travis Sandifer, Gulf General Chair called the Gulf Swimming Board of Directors meeting to order at 7:30pm. Meeting was held at Gibbs Recreating Center, RICE Campus, Houston TX.

The following voting members and committee coordinators were present and represented a quorum:

Travis Sandifer	Laura Davis	Mike Nordmann	Tim Bauer
Charlie Fry	Eddie Adams	Jake Mitchell	Gilbert Legaspi
Jennie Shamburger	Tom Jones	Annika Ruehlicke	Dusti See
Henry Clark	Clay Pruitt	Jeff DeGroot	
Bob Kizer	Paige Sikkema	Anisa Nelson	

The following coordinators were also present:

Mark Martinez /Diversity & Inclusion

Motion to approve Gulf BOD minutes from 11.14.18 made and seconded. Minutes approved.

Mission Moment: Travis read Gulf LSC Mission Statement. *Gulf Swimming provides opportunities to learn, grow, and strive for excellence that develops leaders through competitive swimming.* He then read the Vision Statement for Gulf Swimming: *Competitive swimming for all.*

NEW BUSINESS

A. Personnel Committee Update. Travis detailed the process leading up to the announcement to hire Julie Bachman as the new Gulf Executive Director. His report included the rationale / overview and process. Julie is the unanimous choice of the personnel committee. She has given a verbal commitment to accept the position and contract negotiations are ongoing. Her anticipated start date is February 1st 2019. Tim Baur noted that our LSC should

follow the example of the USA Swimming BOD and show support for the recommendation as a united voice of the LSC BOD. Motion for the BOD to unanimously endorse the choice of the personnel committee – Julie Bachman – for the position of Gulf Executive Director. Motion seconded and approved.

B. LSST Splash Fee Refund. Dr. Henry Clark spoke for Lone Star Swim Team and their request to have a portion of the splash fees collected from their November Open meet reimbursed to them to cover losses due to higher than anticipated facility costs. They are only requesting a partial refund of \$1,260.23. Henry motioned to refund LSST \$2,260.23 to cover losses and give them additional monies to make up for deficit. Motion seconded. Pool rent for their meet resembled fees at a collegiate facility like A&M. Call the question made and seconded. Call the question failed. Question about method LSST used in contacting the LSC. Tom Hasz was contacted by the team and he contacted Henry Clark who brought it to the BOD. Travis Sandifer clarified that the amount proposed would allow them to break even or allow a small profit. The answer was yes. Further clarification that this was a Gulf sponsored meet and the losses were caused by facility costs. Motion passed.

C. Club Development Liaison and Disability Swimming Coordinator. These openings for positions have been posted on the Gulf website. Travis asked if anyone present would be interested in either of these positions. Henry pointed out that the Club Development Liaison would have the support and assistance of the new Executive Director. Eddie Adams said he would step forward as Club Development Liaison. It was suggested to bring up the openings for these positions at the next HOD meeting. Travis read the job descriptions for both positions and asked that anyone interested contact him.

No more new business.

OLD / UNFINISHED BUSINESS No old/unfinished business.

FINANCIAL REPORTS

Year End 2018. Dr. Henry Clark presented the financial report. The budget predicted a deficit but the LSC beat the budget by over \$90,000. Market adjustments were reflected in the actual numbers. See reports. Next year, the prediction is close to breaking even on the 2019 budget.

CONSENT AGENDA: Travis asked for agenda items in the Officer Reports that needed to be pulled for discussion. Motion to approve all reports not pulled. Motion seconded. Consent agenda approved and noted below.

OFFICER REPORT
ATHLETE REPRESENTATIVE

Jake Mitchell/Annika Ruehlicke Jake Mitchell gave report. Athlete rep Jacob Powell has resigned from the committee. The athlete committee unanimously recommended Katie Shelburne for the vacated position. A motion was made to accept Katie Shelburne as his replacement. Motion seconded and approved. The Hurricane Harvey grants were able to be distributed before the holidays. Nine grants were distributed, and the recipients were very grateful.

See report for updates by the committee regarding guiding principles and upcoming activities. Jeff DeGroot spoke about the Swim Across America Open Water event on March 4th. It will be the first event in Houston and is partnered with MD Anderson. Proceeds will fund brain cancer research at MD Anderson Hospital. He asked that coaches take information back to their teams and passed out information cards. It was asked that a press release be posted on the Gulf website. Information will also be posted on the athlete website gulfathletes.weebly.com. Teams adding new athletes to the committee can sign them up via the athlete website as well.

GENERAL CHAIRMAN

Travis Sandifer No report.

ADMINISTRATIVE VICE – CHAIR

Charlie Fry No report.

SECRETARY

Jennie Shamburger No report.

FINANCE VICE-CHAIR

Henry Clark Motion to approve the athlete reimbursements in report at the BOD level. Motion seconded. It was noted that the Clearwater meet won't be taking place and should be removed from the schedule of reimbursements. Motion passed with removal of that meet. No cutbacks are needed as reflected in report concerning operating reserve calculations, total assets, fixed assets, available assets and undesignated operating funds.

SENIOR VICE-CHAIR

Bob Kizer No report.

AGE GROUP VICE-CHAIR

Laura Davis Laura Davis said a decision needs to be made about attending the Gulf Travel Trip in June. Last year's dates were June 7-10th. Dusti See spoke to attending that meet again. Meet wasn't well attended but was a positive experience for those who went. It was noted that Age Group Zones was a faster meet. The idea for this June meet came from a coaches' round table at a previous Coaches Clinic. Timing is an issue but giving the meet several seasons would be fair. Motion to continue attending the Summer Sanders Meet in

California in June 2019 was made and seconded. Laura stated that the Executive Director will be needed to help with the planning and Tom Hasz said that the staff will need to be set earlier to procure payment processes aka credit cards for them to use during trip. Motion approved.

There are issues with the OTC confirming dates requested for the next Gulf Select Camp. Four dates were submitted but accessibility may be limited due to upcoming Trials. Last year, we were given confirmation on Sept. 1 for the November camp.

MEMBERSHIP CHAIR

Eddie Adams

Report approved via consent agenda.

OFFICIALS CHAIR

Tom Jones

Tom Jones noted the apprentice officials season is ending. There are difficulties in tracking because some members came in as officials and some as apprentices. Over sixty (60) registered as apprentices and of that number, twenty-six (26) still have “pending” on some of their certifications. He has sent emails encouraging them to finish the certification process. He is continuing the philosophy of doing clinics at meets and thanked the coaches for their patience and understanding. His report reflects the numbers of S&T, Starters, AOs, Deck refs and Meet refs. There are currently 346 officials in the Gulf however the numbers change daily.

Tom also wanted to add awareness to the fact that there have been several incidences of officials being verbally berated by coaches. It is understood that coaches are advocates for their swimmers, but it cannot be allowed to cross the line or get out of control.

Tom will continue to encourage host teams to send in the list of officials eligible for the officials rebate program with their meet summary information. Tom Hasz pointed out that it was difficult to get this information after the fact.

TECHNICAL PLANNING

Clay Pruitt

Clay praised the productivity of the last TPC meeting. He made a motion to accept the 2019-2020 calendar as presented. Motion seconded. Biggest change is in December Champs meets schedule. It has been simplified. See report. There may be an issue with Age Group Gulf Champs scheduled the weekend before Christmas. It was asked if this meet could be earlier and on top of another Champs meet – possibly Southern Sr Champs. Options are limited due to holiday dates. Current proposed schedule would be 4 meets on first weekend in Dec. 6 meets on second and 1 on third. It was noted that in previous years, all the Champs meets have been held on the first two weeks of Dec. Schedule also reflects no Gulf meets in January per new meet format initiative. Question as to whether or not that was passed by the HOD. Determined that HOD can vote on approving or changing this proposed calendar. Motion

passed. It was noted that facility availability may not allow for a meet third weekend in December. The meet order may need to be flipped.

A motion was made that all meets be posted on the Gulf website, both club and Gulf sponsored. Motion seconded. Meets will not need a sanction number to be posted as a place holder. This will allow for one unified calendar for the LSC. Revisions will have dates attached. It was asked if club sponsored meets could be published during the meet bid process. This information will help make private meets more marketable and Gulf sponsored meet hosts can bid with full knowledge of possible meets on same dates. It was requested that Travis clarify with the webmaster if meets can be posted as place holders prior to receiving a sanction number. There is conflicting information on this policy. An amendment to the motion was made that only intra-squad meets would be exempt from posting on the unified LSC calendar. The amendment was seconded. From an officials' standpoint, knowing who is going to officiate at meets is based on sanctioning. Links for officials to sign up are listed with sanctioned meets. The website is part of the process of getting officials to meets. The amendment passed. The original motion with the amendment passed.

Motion to change the AMBU P/F Meet in February to a timed finals meet with time trials as presented. Motion seconded. There will now be no Friday session at this meet. Motion approved. Motion to allow 9-10 year olds to attend the AMBU meet. Motion seconded and approved.

STA has had to drop out as host of the 2019 May Sprint Series meet. A third host will be needed for the May 4th meet.

SAFE SPORT COORDINATOR

Paige Sikkema No report.

PAST GENERAL CHAIR

Henry Clark No report.

COACHES REPRESENTATIVE

Mike Nordmann No report.

OPERATIONAL RISK AND SAFETY COORDINATOR

Todd Johnson Travis pulled this report to highlight the information about hypoxic blackout and encouraged coaches and reps to share this information with their teams. See report.

COMMITTEES AND COORDINATORS REPORTS **SANCTIONS COORDINATOR**

Natalie Melenric No report.

NTV COORDINATOR

Rick Kehlenback Report approved via consent agenda.

RECORDS COORDINATOR

Mike Nordmann No report.

DISABILITY SWIMMING COORDINATOR

No report.

EQUIPMENT COORDINATOR

Eddie Adams No report.

CLUB DEVELOPMENT LIASON

No report.

DIVERSITY COORDINATOR

Mark Martinez Report approved via consent agenda.

OPEN WATER COORDINATOR

Seth Huston No report.

CAMP COORDINATOR

Mandy Norris No report.

ANNOUNCEMENTS Next HOD meeting 1.30.19 at DADS Club. The new by-laws will be voted on.

Jennie Shamburger will be attending the USA Swimming Safe Sport meetings as the Gulf LSC rep on January 31st – February 1st.

Question was asked about the Sprint Series date being on top of the Open Water event on May 4th. It was determined that no change was needed as the level of swimmer at the Sprint Meet would not conflict with the level of swimmer at the Open Water event.

The Johnnie Means Diversity & Inclusion Camp date will be April 6th.

Motion to adjourn meeting made and seconded. Approved. Meeting adjourned at 8:50 pm.

***Notes recorded on January 16th and respectfully submitted on January 25th 2019
by Jennie Shamburger – Gulf Secretary***