



Dear Registrars,

Thank you so much for all your hard work this year. By working together, we provided opportunities for a record number of athletes in the Gulf. I am looking forward to making the 2019 registration season as smooth and easy as possible. Please send registrations in a timely manner.

A few reminders about registration:

- Any team fines and outstanding registration fees must be paid before the team registers for the 2019 season
- Registration applications will not be entered until a check is received. This includes all non-athletes, athletes, and club applications.
- The Club Application and Gulf Swimming Safety Information forms must be completed. A map from the pool to the nearest hospital must be included with the Safety Information form. The club registration fee is \$250. These forms are due October 1<sup>st</sup>.
- State Concussion Law box on Club Application: Gulf Swimming is working to get more information about this requirement. As soon as I have clarification, that information will be distributed.
- Please use the Apprentice Official form for new officials to allow them 60 days to complete the online requirements before they decide to continue. If the applicant would like to continue, submit a non-athlete application with payment.
- Any athlete who was not on your team in 2018 is considered a transfer except if they are new to USA Swimming.
- The registration summary (attached Excel document for calculating the registration fees to be paid to Gulf swimming) should be included with all checks.
- When emailing the registration in an electronic file, include the report of the athletes who are included in the registration file.
- If you are registering Outreach athletes, please send the appropriate documents for me to approve their qualifications.
- Flex athlete membership is available in our LSC but it is offered at the discretion of the club. See attached Flex FAQ.
- Seasonal memberships (150 days) are for meets under the Zone level. Seasonal athletes are not eligible to swim at Sectionals. Remember seasonal athletes' registrations may have expired.

All correspondence (club, non-athlete, and athlete) should come directly to me at:

Gulf Swimming  
Attention: Membership  
1415 South Voss Road, Suite 110-355  
Houston, Texas 77057

[Loren.Fischbach@gulfswimming.org](mailto:Loren.Fischbach@gulfswimming.org)  
713-300-5168 ext. 700

If you have any questions, please do not hesitate to contact me.

Best regards,  
Loren Fischbach  
Membership Administrative Assistant  
Gulf Swimming, Inc.