



Gulf Swimming, Inc.
Gulf Swimming Board of Directors Meeting
January 24th 2018

Reminder: Next House of Delegates Meeting
Wednesday, January 31st 2018 **8:00 PM**

Reminder: Next Board of Directors Meeting
Wednesday, April 11th 2018 **7:30 PM**

Reminder: Next Technical Planning Committee Meeting
Wednesday, March 28th 2018 **8:00 PM**

Travis Sandifer, General Chair, called the Gulf Swimming Board of Directors meeting to order at 7:30pm. Meeting was held in the DADS Club meeting room at meeting room 1006 Voss Rd. Houston, TX. 77055.

The following voting members (bold) and committee coordinators (italicized) were present and represented a quorum:

Travis Sandifer	Eddie Adams	Jack Mitchell	Pete Wright
Charlie Fry	Beau Caldwell	Willie Xu	<i>Mark Martinez</i>
Jennie Shamburger	Paige Sikkema	Jason Devine	<i>Mandy Norris</i>
Henry Clark	Mike Nordmann	Gilbert Legaspi	
Bob Kizer	Annie Norris	Dusti See	

Motion to approve Gulf BOD minutes from 11/15/17 was made and seconded. Minutes were approved.

Mission Moment: Travis read Gulf LSC Mission Statement. *Gulf Swimming provides opportunities to learn, grow, and strive for excellence that develops leaders through competitive swimming.* He then read the Vision Statement for Gulf Swimming: *Competitive swimming for all.*

NEW BUSINESS

A. The 2018 budget was presented. Henry Clark used version 4 for discussion. Numbers were determined based on prior years and projections from BOD and committee chairs. Motion made to accept Gulf Swimming budget for 2018. Motion was seconded. Clarification given that clinics are included in the budget. Motion passed.

B. Strategic Plan Review / Updates for 2018 and Organizational Chart. Review of page 2 of the Organizational Chart. The personnel committee is not listed. It began as an ad hoc committee but is now permanent. Will be added to the chart. Vice Chairs were encouraged to remember what items fall under their jurisdiction according to the chart. BOD was tasked with looking at strategic worksheet for 2016-2020 with regards to educational goals and give update at the April BOD meeting.

C. USA Swimming Athlete Leadership Summit. Annie Norris presented the information. She attended meetings with USA Swimming personnel to plan the basic itinerary and schedule formatting. This summit is designed for upcoming athlete leaders in each LSC. Gulf Swimming is allowed to bring 12 athletes to this summit as host LSC, with the athlete committee working on a selection criteria/process. An application is being created and names of athletes are needed by Jan. 31st. Travis said the BOD is in agreement that the athlete committee can make these decisions. A Gulf coach may also attend. Bob Kizer to get the information and will either attend or designate another coach to attend.

Volunteers are also needed from Gulf Swimming to help with airport duty, check-in and helping with meals. Dates needed are April 20th-22nd. People are needed to be greeters at IAH and to direct attendees to the shuttle busses. Times needed are from 9am-1:30pm. A signup will be posted on the Gulf Swimming website. A motion was made that any parent volunteers would need to have background checks and APT certification. Motion seconded. Discussion included fact that this is first summit of its kind and there is no precedent. According to USA Swimming, due to the open setting of the airport, a background check is not required. This situation doesn't meet any of the criteria Safe Sport committee used when formulating their policies. Motion called to question. Motion failed.

OLD BUSINESS

The Hurricane Harvey supplies and storage situation was discussed. There have been no more requests for equipment. Everything remaining is being warehoused. Options included using these items for Gulf Swimming or sending back to USA Swimming which would include shipping costs. Rental for storage unit is \$225 per month. An option presented was to use equipment to give fully stocked backs to the Johnnie Means Diversity Clinic participants. A motion was made to set aside bags and equipment for the LSC Diversity Camp participants, contact any Gulf teams with outreach membership for needs and then reach out to USA Swimming to send remainder of items to swim specific need locations (California and Puerto Rico) by April 14th. Motion seconded. Reminder that budget for hurricane replacement equipment storage was in the 2017 budget. Motion passed.

Financial Statements and Reports – Year End 2017. Profit and loss budget performances on page 7 were reviewed. Consensus of the room was that it had been a good year. Henry Clark brought attention to the athlete/coach/officials reimbursement amounts to compare by meet and verify all was in line with expectations. Tom Hasz reminded all the second reading of the new coach/official reimbursement amounts, not an action item but just a reading, should be done at the next HOD meeting. Clarification was made that the upcoming Southern Zones meet in Alabama will have a flat fee reimbursable to the teams.

CONSENT AGENDA: Travis asked for agenda items in the Officer Reports that needed to be pulled for discussion. It was noted that officers shouldn't pull their own reports. Motion to approve all reports not pulled. Motion seconded. Consent agenda approved and noted below.

OFFICER REPORT
GENERAL CHAIRMAN

Travis Sandifer Report approved via consent agenda.

Executive Director Report

Darcey Baron Report approved via consent agenda.

VICE – CHAIR

Charlie Fry Report approved via consent agenda.

SECRETARY

Jennie Shamburger No report.

FINANCE VICE-CHAIR

Henry Clark Report approved via consent agenda.

SENIOR VICE-CHAIR

Bob Kizer A motion was made to add the American Jr. Classic meet to reimbursement policy. Similar to NASA meet standards and neutral impact on the budget. Motion seconded. Motion passed.

AGE GROUP VICE-CHAIR

Laura Davis Report approved via consent agenda.

MEMBERSHIP CHAIR

Eddie Adams Report approved via consent agenda.

OFFICIALS CHAIR

Andrea Walin Report approved via consent agenda.

TECHNICAL PLANNING

Beau Caldwell Proposed calendar was not included in BOD packet. The document was displayed on screen during discussion. Only change to initial calendar is moving Open Water Champs meet to Oct. 7th – same day as banquet. It was moved because as a Champs meet,

no other meets can be sanctioned for that date and it frees up other weekends for club meet sanctions. Motion to accept the calendar was made and seconded. Discussion around hosting a meet and the Gulf Banquet on same day. The banquet date was moved due to hotel availability. Gold Medal Clinic is linked to banquet. Host team prefers Oct. 7th for Open Water Champs Meet. An amendment to the motion was made for the Gulf to explore alternate banquet dates for the Gulf Banquet and Gulf Open Water Champs Meet aren't on the same day. Amendment was seconded. Amendment to original motion passed.

Concerns were brought to the floor about the first LC meet being the first weekend in April. TPC discussion was that this would extend the LC season and give teams more weekends to host Invitationals. Committee felt this was a good thing, especially during LC season. It was suggested first LC meet could be modified to Fri/Sat. It was stated that historically, the first LC meet has always been first weekend in April and was a full meet. No teams have stepped up to host this met yet. Another issue is the SC Champs III, TAGS and Sectionals being on same weekend. Does Gulf Swimming have the personnel to run all of these meets. TAGS dates have not been set yet. In the past, dates of Champs meets have been changed if needed. Jason Devine was asked as TAGS rep for Gulf Swimming to push for TAGS to be moved back a weekend. He said this would be difficult because each LSC has their own agenda. No solution to all three meets on same weekend at this time. It was suggested to move TAGS back to normal weekend (second weekend in March) so calendar is normal reflection of what happens.

An amendment was made to change the name of the First Chance meet to the 11 & Over Prelim/Finals meet. Amendment was seconded. This is a more accurate description of the meet. Amendment to the calendar to change the name of the First Chance P/F meet to the 11 & Over Prelim/Final meet was passed. No more discussion on calendar. Motion to accept calendar with amendments passed.

Motion to accept RICE and FINS/LSST as hosts for the June 2018 Sprint Series meet was made and seconded. Motion passed.

Motion was made to require host teams to have Gulf certified meet director and registered non-athlete to serve as safety marshal and attached to their club at the time of sanctioning to get sanction approved. Motion was seconded. Motion was repeated for clarity. Discussion included other LSC's using their own meet personnel regardless of meets, and other LSC's running meets without officially certified meet directors. Motion passed.

SAFE SPORT COORDINATOR

Paige Sikkema

Report approved via consent agenda.

PAST GENERAL CHAIR

Henry Clark No report.

ATHLETE REPRESENTATIVE

Annie Norris Report approved via consent agenda.

COACHES REPRESENTATIVE

Mike Nordmann Report approved via consent agenda.

COMMITTEES AND COORDINATORS REPORTS**SANCTIONS COORDINATOR**

Paige Sikkema Report approved via consent agenda.

NTV COORDINATOR

Rick Kehlenback Not present. Charlie Fry pulled report and made a motion based on his report to increase charge per event clarifications from \$10 to \$20 and wording in red deleted. Motion was seconded. There has not been an increase in these fees for several years. The \$20 per event clarification is for time adjustments due to late requests and corrections. The meet observation fee is \$50. Club coaches are encouraged to make sure host teams send files to Gulf office to recon and scan database and verify USA IDs are in correctly. Motion passed.

RECORDS COORDINATOR

Mike Nordmann Report approved via consent agenda.

DISABILITY SWIMMING COORDINATOR

No report.

EQUIPMENT COORDINATOR

Eddie Adams No report.

SAFETY COORDINATOR

Todd Johnson Report approved via consent agenda.

CLUB DEVELOPMENT LIASON

Jim Bocci Report approved via consent agenda.

PUBLICITY COORDINATOR

No report.

DIVERSITY COORDINATOR

Mark Martinez Report approved via consent agenda.

OPEN WATER COORDINATOR

Seth Huston Report approved via consent agenda.

CAMP COORDINATOR

Mandy Norris

Report approved via consent agenda.

Reminder about upcoming HOD meeting on 1/31/18. Attendees are asked not to come early to help with traffic situation with last groups leaving DADS practices.

Gilbert Legaspi had questions about requirement for needing a cohost for a meet as a new team. Charlie Fry concurred that STA had to follow the same procedures as a new team. The rules are in place for hosting meets whether Gulf sponsored or not. He also had questions about the growth chart numbers for SHAC. It was stated that the document is unofficial.

Motion to adjourn meeting made and seconded. Approved. Meeting adjourned at 8:31pm.

Notes recorded on January 24th and respectfully submitted on March 26th by Jennie Shamburger – Gulf Secretary. Minutes amended and corrected on April 12th 2018 per motion at Gulf HOD meeting on April 11th 2018.