



**Gulf Swimming, Inc.
Gulf Swimming House of Delegates Meeting
October 25th 2017**

Reminder: Next Technical Planning Committee Meeting
Wednesday, January 10th 2018 at 7:30pm

Reminder: Next Board of Directors Meeting
Wednesday, November 15th 2017 at 7:30pm

Reminder: Next House of Delegates Meeting
Wednesday, January 31st 2018 at 8:00pm

Travis Sandifer, Gulf General Chair, called the Gulf Swimming House of Delegates meeting to order at 8:00 PM in the DADS Club meeting room 1006 Voss Rd. Houston, TX. 77055. Secretary Jennie Shamburger did roll call and team attendance.

The following board members were present:

Travis Sandifer	Bob Kizer	Paige Sikkema	Willie Xu	Pete Wright
Charlie Fry	Laura Davis	Mike Nordmann	Jason Devine	Mike Yearwood
Jennie Shamburger	Eddie Adams	Annie Norris	Gilbert Legaspi	
Henry Clark	Andrea Walin	Xonzy Gaddis	Dusti See	

A quorum was represented.

The following Coordinators were also present:

Jim Bocci / Club Dev **Mark Martinez / Diversity**

Coaches and /or team reps from the following teams were present:

AGS	BLAST	DADS	HCAP	MAC	PEAK	SHAC	SSS	FINS	
AMBU	BTA	EPRC	KATY	MARC	PFL	SHRK	SSAN	TWST	
AQUA	CFSC	FCST	LSST	NOCH	RICE	SPA	STA	USA	

Travis began the meeting with a reminder that all motions need to be approved rather than “so moved”. He asked for a motion to approve the HOD minutes from the 5/17/17 meeting. Motion to approve was made and seconded. The minutes were approved.

Travis then read the LSC Mission Statement: *Gulf Swimming provides opportunities to learn, grow, and strive for excellence that develops leaders through competitive swimming.* This was followed by the Vision Statement for Gulf Swimming. *Competitive swimming for all.*

NEW BUSINESS

A. Election of the Safety / Operations Risk Chair. Paige Sikkema has resigned from this position and Todd Johnson was appointed interim chair. An election is needed to fill this position. Andrea Walin nominated Todd Johnson. Nomination was seconded. Moved to close nominations. Seconded and closed. Todd Johnson was elected Safety/Operations Risk Chair.

B. & C. Reimbursements for Winter Meets and Single Room Considerations.. B1. Re: athletes – the BOD has approved reimbursements. Motion to approve was made and seconded. No questions about the numbers. Reimbursement amounts approved. B2 & C. Re: Officials – requires change in the financial plan to be in line with senior travel policy. Previously approved by the BOD and needs two readings. Noted that the language in red (see report) denotes changes to the policy. This allows coaches and officials to stay in their own room when traveling on Gulf business. Wording changes also to encompass airline language with regards to “economy” and changing of seats. Motion to approve changes was made and seconded. No discussion. Motion approved.

D. Diversity Proposals. Jennie Shamburger read proposal to rename the current LSC Diversity & Inclusion Camp to the Johnnie Means Diversity & Inclusion Camp to honor Coach Means and all that he has done for his community and the Gulf LSC. This motion also recognizes and thanks him for his support and guidance in starting our local D & I camp program. Motion was made and seconded. Motion was approved. Jennie then proposed allowing the Gulf LSC D & I Chair to attend the USAS Convention as part of the Gulf delegation. The Chair would be able to attend presentations specifically designed for D&I chairs and be able to bring back information to strengthen our LSC D&I initiatives. Motion was made and seconded. Motion approved.

E. Handbook Section 1 Update: FEES. This update is housekeeping regarding fees and officials. Motion to approve fee information regarding officials made and seconded. Motion approved.

Other new business: Motion made regarding new officials per previous BOD meeting minutes. Motion that officials registering for the first time with USA Swimming shall be registered upon receipt of registration form by LSC

Registrar. LSC will then issue invoice to Gulf Swimming member team for payment and Member Team shall be responsible for remitting payment to the LSC. Motion seconded. Andrea Walin explained reason and necessity for getting these officials into the system quickly. Question was asked about individual team procedures regarding officials because some teams require the officials to pay for their own registrations and some credit the cost to volunteer hour requirements. Answer was team as an entity was responsible for paying the LSC. If they don't pay, this outstanding invoice will keep them from registering the next year. Clarification that this is only for first year officials. Question asking if it is in the by-laws that you can register without payment? This is part of the non-athlete registration requirement but is not part of the by-laws. Noted that there was no issue with recouping fees for officials last year. Teams will get a bill and can then bill their officials if needed. Motion called to question. Call to question approved. Motion approved.

Bob Kizer announced that at the Club Development meeting for USA Swimming, they created a grant program for teams affected by disaster (wildfires or weather). Grants up to \$5000 to replace equipment lost or damaged or to rent pool time will be available. A formal announcement should come out later in the week. Reimbursements are per team and no total budget cap was mentioned.

UNFINISHED / OLD BUSINESS A. By-Laws changes to Section 607. Motion to approve. Noted that this was approved in May and no second reading needed.

Other old business regarding the financial report / 3rd quarter financials. Question was raised regarding line item for Hurricane Harvey efforts and how much money has been collected vs how much has been spent. Equipment and monetary donations have come in after financials included in this report (January through September) and will be reflected in next report. Athletes committee working on application to distribute money raised from t-shirt sales. They will provide full accounting of cost/profit and numbers sold from Harvey t-shirt sales at next meeting.

Note that teams who did not attend banquet please pick up their team awards. Teams were encouraged to help distribute awards to nearby teams as well.

Motion to accept all reports from Officers and Coordinators not pulled as consent agenda. Seconded. Motion to approve consent agenda passed and reflected below.

OFFICER REPORTS

GENERAL CHAIRMAN

Travis Sandifer Approved via consent agenda.

ADMINISTRATIVE VICE CHAIR

Charlie Fry Approved via consent agenda.

SECRETARY

Jennie Shamburger No report.

FINANCE VICE CHAIR

Henry Clark Financials discussed in old/unfinished business.

SENIOR VICE CHAIR

Bob Kizer No report.

AGE GROUP VICE CHAIR

Laura Davis Report approved via consent agenda.

MEMBERSHIP CHAIR

Eddie Adams Report approved via consent agenda.

OFFICIALS CHAIR

Andrea Walin Herb Schwab asked that report be pulled and asked for clarification of the \$5 reimbursement of officials working Gulf sponsored meets that specific officials' teams are not hosting. How will sessions worked be tracked and is this only for attached officials and only for non-hosted meets. Response that the meet reports received from the first Open meets has included this information. Reimbursement is \$5 per session per official working non-hosted meet. New and apprentice officials are included.

TECHNICAL PLANNING COMMITTEE CHAIR

Beau Caldwell Not present. Report pulled by Dusti See. Bob Kizer and Henry Clark to discuss. Four motions listed on first page of report should be voted on together. Motion to approve first four motions blocked together. Motion seconded. No discussion. Motion approved. Motion required of our LSC by USA Swimming to add language to meet announcement template regarding unattached swimmers. It is now against USA Swimming rules to exclude unattached swimmers from any meet. Motion to this language being added to meet template made and seconded. Motion approved.

Meet task force has met twice already. They plan on having a meeting in Galveston and Beau's budget proposal includes meeting rental space. Motion to approve budget for upcoming task force meeting. Motion seconded. Discussion about costs. Noted that budget was inflated by roughly 25%. Location was questioned due to cost and travel required. Travis repeated motion to accept budget for meet review task force and add to 2017 budget. Motion to add amendment to revise proposed budget to a more central Houston location and lower overall costs. Amendment seconded. Noted that while meeting is in 2018, deposits may be required in 2017. Also, if not approved tonight, there isn't another opportunity before the actual meeting. This amendment should be defeated and a new amendment with specific budget amounts is needed. Task force meeting set for 5th-7th of January 2018. Amendment to motion defeated. Amendment to original motion to set rate for hotel at \$150 max per night and get USA Swimming consultant to come in taking out \$2000 from original budget. New calculation should reflect 2 night reimbursement and eliminate consulting fee and set max room rate at \$150 per night. Amendment seconded. Regarding expenses, amendment to eliminate per diem from budget. Seconded. No discussion. Amendment to amendment approved. Amendment to original motion to cap budget at \$9,200 and allow task force committee to decide how to spend budget money. Amendment seconded. No discussion. Amendment approved. Original motion with approved amendments was voted and approved.

TPC has meet host needs. Motion to approve LSST to host First Chance Meet in February and Sprint Series meet in April. Seconded. No discussion. Motion approved.

Motion made to approve both FCST and PFL May Sprint meet bids. Motion seconded. Only one host needed. Vote required. PFL willing to be back up site if needed. FCST not willing to be back up site only. FCST will use Lamar ISD and PFL will use Katy HS for meet. Both host team representatives were asked to leave the room. Vote by show of hands. FCST received bid for May Sprint meet and PFL to be back up site if needed.

Last two motions: 1. To allow TPC to make format changes after bids received if numbers dictate. Seconded. Discussion about possibility of TPC changes not working with host team commitments to pool locations/dates/times/etc. Amendment to add coaching host site as part of decision making committee along with TPC. Amendment seconded. No discussion. Amendment passes. Amendment to make

this person Meet Director. Amendment pulled. Motion with approved amendment passed. 2. Motion to adopt the following controlled warm-up session for finals sessions to control the last :15 min of warm-up at listed meets to include push/pace, dive/sprint and general warm-up lanes. Seconded. Motion approved.

Question for TPC regarding another meet host for SC Champs 1. This meet already has 3 host sites. The meet weekend is already stacked with TAGS and Sectionals and will be difficult to get officials. It was requested that this meet be moved to another weekend with roughly 50% of available refs at Sectionals. Motion to refer back to TPC for consideration of meet weekend for SC Champs 1 8 & Under Meets. Seconded. Motion approved.

PAST GENERAL CHAIR

Henry Clark No report

ATHLETE REPRESENTATIVES

Annie Norris /Xonzy Gaddis Report approved via consent agenda.

COACH REPRESENTATIVE

Mike Nordmann Report approved via consent agenda.

SAFE SPORT COORDINATOR

Paige Sikkema No report.

REPORTS OF COMMITTEES AND COORDINATORS

SANCTIONS COORDINATOR

Paige Sikkema Report approved via consent agenda.

NTV COORDINATOR

Rick Kehlenbach Not present. Report approved via consent agenda.

SAFETY COORDINATOR

Todd Johnson Elected to position under New Business.

DISABILITY SWIMMING COORDINATOR

Matt Sale Not present. No report.

COMPUTER INFORMATION SYSTEM COORDINATOR

EQUIPMENT COORDINATOR

Eddie Adams No report.

CLUB DEVELOPMENT LIASON

Jim Bocci No report.

PUBLICITY COORDINATOR

Beau Caldwell No report.

RECORDS COORDINATOR

Mike Nordmann Report approved via consent agenda.

DIVERSITY COORDINATOR

Mark Martinez No report.

OPEN WATER COORDINATOR

Seth Huston Not present. No report.

CAMP COORDINATOR

Mandy Norris Report approved via consent agenda.

Announcements: Meet planning task force meeting during Sr. Meet at 11am in the multi-purpose room. An open forum meeting will be held at CFSC on November 18th.

Tom Hasz read email from Rick Kehlenbach regarding NCAA acceptance of FINA rules that observation not needed for college meets. Teams hosting TISCA need to get observation forms to Rick 10 days prior to meet. Forms available on the Gulf website.

Motion to adjourn meeting made and seconded. Meeting adjourned at 9:07pm.

***Meeting notes were taken by Jennie Shamburger, Gulf Secretary on October 25th.
Notes transcribed on November 15th with final edits and submission on December 28th
2017.***