



Gulf Swimming, Inc.  
Gulf Swimming Board of Directors Meeting  
October 11<sup>th</sup> 2017

Reminder: Next House of Delegates Meeting  
Wednesday, October 25<sup>th</sup> 2017 **8:00 PM**

Reminder: Next Board of Directors Meeting  
Wednesday, November 15<sup>th</sup> 2017 **7:30 PM**

Reminder: Next Technical Planning Committee Meeting  
Wednesday, January 10<sup>th</sup> 2018 **1:00 PM**

Travis Sandifer , General Chair, called the Gulf Swimming Board of Directors meeting to order at 7:30pm. Meeting was held in the DADS Club meeting room at meeting room 1006 Voss Rd. Houston, TX. 77055.

The following voting members and committee coordinators were present and represented a quorum:

<b>Travis Sandifer</b>	<b>Laura Davis</b>	<b>Annie Norris</b>	<b>Jason Devine</b>
<b>Charlie Fry</b>	<b>Eddie Adams</b>	<b>Xonzy Gaddis</b>	<b>Dusti See</b>
<b>Jennie Shamburger</b>	<b>Andrea Walin</b>	<b>Savannah Griffin</b>	<b>Mike Yearwood</b>
<b>Henry Clark</b>	<b>Beau Caldwell</b>	<b>Jake Mitchell</b>	<b>Seth Huston</b>
<b>Bob Kizer</b>	<b>Mike Nordmann</b>	<b>Tim Bauer</b>	<b>Mandy Norris</b>

Announcements: Travis thanked everyone for attending and noted this was his first scheduled BOD meeting as Gulf General Chair. He reminded all to put best interest of Gulf swimming first at this meeting and as BOD members. Travis appointed Bob Kizer as Gulf Parliamentarian.

Mission Moment: Travis read Gulf LSC Mission Statement. *Gulf Swimming provides opportunities to learn, grow, and strive for excellence that develops leaders through competitive swimming.* He then read the Vision Statement for Gulf Swimming: *Competitive swimming for all.*

### **NEW BUSINESS**

Strategic planning from the workshop held during the Swimposium was presented. It will continue to be revisited as a guide for the next several years.

Henry Clark addressed athlete reimbursements for Winter meets (Jr Nationals and Nationals) and thanked Tom Hasz for his

assistance. Numbers are in line with previous reimbursements. Henry made a motion to approve and accept the reimbursements. Motion seconded. Motion approved.

The USAS Rules and Regs updates were noted and included in BOD information packet.

Jennie Shamburger made a motion to allow the Gulf D&I Chair to attend convention as part of the Gulf delegation. Motion was seconded. Motion approved.

Jennie Shamburger made a motion to rename the Gulf D & I Camp the Johnnie Means Camp to honor Coach Means for his years of service to and contributions to the sport of swimming and Gulf Swimming. Motion was seconded. Motion approved.

## **OLD BUSINESS**

None.

**CONSENT AGENDA:** Travis asked for agenda items in the Officer Reports that needed to be pulled for discussion. It was noted that officers shouldn't pull their own reports. Motion to approve all reports not pulled. Motion seconded. Consent agenda approved and noted below.

## **OFFICER REPORT** **GENERAL CHAIRMAN**

Travis Sandifer

Travis announced appointments to coordinator positions as follows: Gulf Camps – Mandy Norris. Club Development – Jim Bocci. Diversity & Inclusion – Mark Martinez/ National Times Chair – Rick Kehlenbach. Open Water Chair – Seth Huston. Records Chair – Mike Nordmann. Sanctions Chair – Paige Sikkema. Motion made to approve appointments. Motion seconded. Motion approved.

Paige Sikkema will be stepping down as Safety Chair. Being an elected position, new Chair will be elected at next HOD meeting. Travis motioned to accept Todd Johnson as interim Safety Chair. Motion seconded. Motion approved.

Report was read from USAS Convention to clarify “affiliated officials” as officials having swimmers on the team they are attached to. Gulf Swimming has waived the registration fee for these officials. For the 2018 registrations, Gulf will credit these payments back to the team for the specific registration amounts if paid.

Travis reminded all that this is a transition period going from a BOD only to having a Gulf office staff. All are working towards the best practices and always in the best interest of the athletes of our LSC. Darcey reminded all that the fees for athlete and non-athlete registrations are due at same time as applications received. This will aid in office staff efficiency and keep teams current with

payments. Gulf Swimming will write off approximately \$2700 in unpaid registrations from 2017.

Tim Bauer made a motion to allow the Officials Chair to collect registrations of new officials only at the conclusion of the Officials' Clinics and send them in to be processed immediately and then have LSC staff bill teams after these registrations are in the system. Motion seconded. Discussion included an explanation that new officials are being lost with the paperwork lag time. Andrea Walin spoke to the importance of getting the registrations into the system immediately as new officials so they could begin their certification process. There was a question about how to handle billing if teams don't pay for their officials. Suggestion was to include it with specific official's billing but team pays Gulf. Handbook has had procedures in place since 2013. Motion was passed that coaching reimbursements all go to the team – this could be same. Clarification was made that this only pertains to new first year officials (roughly 100 throughout the LSC). Returning officials will go through their team to register. Henry said that Tim's motion fixes current issues. Darcey stated that if the office is responsible for billing new officials, they should receive registrations rather than them going through Eddie. Andrea agreed. Call the question approved. Motion approved. Motion to approve the remainder of the General Chair's report made and seconded. Motion approved.

**VICE – CHAIR**

Charlie Fry

Report approved via consent agenda.

**SECRETARY**

Jennie Shamburger

No report.

**FINANCE VICE-CHAIR**

Henry Clark

Report approved via consent agenda.

**SENIOR VICE-CHAIR**

Bob Kizer

No report.

**AGE GROUP VICE-CHAIR**

Laura Davis

Pulled to discuss Texas Select Camp. Background information that this camp was restarted at TSA in July. Camps will be hosted by City of Midland (in November 2017) and Austin Swim Club (in April 2018). No camp was held last year. Laura proposed that the Gulf doesn't attend the November camp, but could consider the April camp. Items to consider would be budget, athlete selection, and attendance at Gulf Select Camp vs Texas Select Camp. Laura made a motion not to support the camp in November and come back with future camps proposal. Motion seconded. Motion approved. A task force was created to present a camp proposal by next BOD meeting: Laura Davis, Dana Skelton, Mandy Norris, Xonzy Gaddis and Mike Nordmann to be on committee.

**MEMBERSHIP CHAIR**

Eddie Adams

Report approved via consent agenda.

## **OFFICIALS CHAIR**

Andrea Walin

Noted registration discussion was resolved. Gulf has two new meet referees. The upcoming admin clinic was referenced. Andrea noted the new \$5 per session reimbursement for visiting officials. She created a form and will send to Darcey and Tom. Form already has formula calculations on it. This form will go to all meet directors to be included with end of meet financials as "Officials Rebate Report". New report and procedures will be part of meet director's training packet. Darcey to email host sites for this weekend's meet.

## **TECHNICAL PLANNING**

Beau Caldwell

Summer meet formats are attached to TPC report. Sprint series will be held for another year with the intention of being more developmental and taking some swimmers from the LC meets. Open meets have been renamed LC meets since there are time restrictions on 12 & Unders. July Champs meets will use the 3 event rule and some athletes needed to be taken out of Summer Champs. Meet renamed B & Under Champs Sprint Series Champs.

Per USAS rules, unattached athletes must be accepted at LSC Open meets. Un attached swimmers will be assigned a specific meet site and will need to deck enter at that specific location if needed. For first meet, DADS will be the site for any unattached swimmers. New rule can be referenced in USAS Rules and Regs packet as R5.

Beau is leading a meet review task force. Has already had one meeting and others are planned along with public forums. Only one budget for a January meeting was attached to packet. Tom noted that a vote would be needed to amend the 2017 budget or information should be given to Henry to add to budget proposals for 2018. Question about whether expenditure would be 2018 as actual meeting date or 2017 as reservations and purchases made for meeting preparation. Budget to hold meeting in Colorado was \$14,000. Galveston meeting costs would be \$10,000. It was noted that two athletes needed to be named to this task force. Currently, there are no athletes on committee. Preference would be Galveston budget with less travel cost and time. Any budget approved would need to include costs for two athletes. Motion was made to accept Galveston budget addition for 2017 for TPC task force and add cost for two athlete members. Motion seconded. A copy of the actual Galveston budget was requested to be sent to all BOD members before vote. Task force members are Beau Caldwell, Charlie Fry, Dana Skelton, Jim Bocci, Henry Clark, John Burke and Jarrod Murphy with Darcey Barron and Travis Sandifer as ex officio members.

Henry discussed time standards for Age Group and Senior Champs. With regard to Southern Senior Champs and Gulf Senior Champs, the swimmer breakout was 2/3 of them going to TWST and 1/3 go

to MARC last year. Proposal makes the TWST venue the right size and the NOCH meet the right size and allows swimmers to swim every event using the 2 event rule. Motion to change the format sheet to use 2 event rule at Southern Sr Champs instead of the up/down rule. Motion seconded. Clarification made that they can swim entire meet at Southern Senior Champs with 2 events but also allowing swimmers to attend Gulf Senior Champs even if they have Southern Senior Champs time standards to help smaller teams. Motion approved.

Age group time standards followed the same procedures as previous years. It was helpful to have Age Group Champs in the summer. Relays were used for scoring purposes only, not as entry times. The TPC agreed with an A standard for 11-12 girls/boys 400 IM and an added event, but keeping total number of events. Motion to approve Age Group Champs time standards was made and seconded. Motion approved.

The calendar has been updated with the correct dates for Spring Sectionals and TAGS. AGS has requested to host the April Open meet one week later due to parent weekend at A&M on current meet dates. No hotel room availability that weekend. AGS wants to be meet friendly to Gulf swimmers. Other hosts for that meet are FCST, TWST and ECS. Tim Bauer made a motion to ask the TPC to reach out to the other host sites and see if they could move their meets back one weekend to be on same weekend as AGS meet site. Motion seconded. That would also allow the Gulf Coaches Clinic to be moved up so not to conflict with Open meet dates. If motion passes, HOD could have final vote on moving April meet dates. Motion approved.

TPC adding a host for Champs I to be backup site and potentially host meet. If no team bids, TPC can adjust formats and best adjustment would probably be one gender session and then another. The 8 & Under Champs meet is on the same weekend as TAGS and Sectionals. Motion to accept the updated calendar was made and seconded. Motion approved.

Meet host bids are needed for the first Champs meet in February and the April Spring Series in April. A motion was made to accept bids and present for vote at HOD. Motion seconded and approved.

TPC report shows revision to warm-up session procedures for finals only. Motion made to accept this was made and seconded. Motion approved with note to train meet personnel on these changes. Motion to approve remainder of TPC report was made and seconded. Motion approved.

**SAFE SPORT COORDINATOR**

Paige Sikkema

Not present. Report approved via consent agenda.

**PAST GENERAL CHAIR**

Henry Clark No report.

**ATHLETE REPRESENTATIVE**

Annie Norris Reported that athlete rep meeting during Swimposium was well attended and lots of new reps are ready to serve on any committee/task force needed. The Athlete Reps have grown from 30 to 54 with most of the big teams represented. Still looking for representation from smaller teams and teams further away. Elizabeth Beisel was a big part of the Swimposium success. The athletes also enjoyed having Liz from Safe Sport at USA Swimming present and the athletes took back Safe Sport info to their teams. A power point presentation has been created to make team athlete rep transition easier and to give all athletes information about joining the committee. Information has also been added to the Gulf Handbook. The athlete fundraiser for flood relief has raised \$3000 from tshirt sales at convention and at the Gulf banquet. Shirts have been given to athlete reps to sell to team members and at meets and monies will be turned in by HOD meeting. A publicity committee has been formed to help with the website and social media and a governance committee has been formed as well. Annie thanked Lauren for the banquet help and Eszter for the Safe Sport help. Travis thanked the committee for all they have been doing.

**COACHES REPRESENTATIVE**

Mike Nordmann Report approved via consent agenda.

**COMMITTEES AND COORDINATORS REPORTS****SANCTIONS COORDINATOR**

Paige Sikkema Not present. Report approved via consent agenda.

**NTV COORDINATOR**

Rick Kehlenback Not present. No report.

**RECORDS COORDINATOR**

Mike Nordmann Report approved via consent agenda.

**DISABILITY SWIMMING COORDINATOR**

No report.

**COMPUTER INFO / WEBMASTER****EQUIPMENT COORDINATOR**

Eddie Adams No report.

**SAFETY COORDINATOR**

No report.

**CLUB DEVELOPMENT LIASON**

No report.

**PUBLICITY COORDINATOR**

No report.

**DIVERSITY COORDINATOR**

No report.

**OPEN WATER COORDINATOR**

Seth Huston

No report.

**CAMP COORDINATOR**

Mandy Norris

Report approved via consent agenda.

Reminder about the HOD meeting on 10/25 and the Meet Director's Clinic next week.

Motion to adjourn meeting made and seconded. Approved. Meeting adjourned at 8:53pm.

***Notes recorded on October 11<sup>th</sup> and respectfully submitted on November 9<sup>th</sup> by Jennie Shamburger – Gulf Secretary.***