

# 11 & Over Prelim/Final Meet

February 10-12, 2017

A Short Course Yards Prelims/Finals Meet

HOSTED BY

North Channel Aquatics



Sanction Number # GUSC 17-065

**ENTRIES DUE TO THE MEET HOST BY 6:00 PM, TUESDAY, JANUARY 30, 2017**

**LOCATION:** Galena Park ISD Natatorium

15027 Wallisville Rd.

Houston, TX. 77049

(832) 386-4343

**DIRECTIONS:** The pool is located just one mile west of Beltway 8 on the east side of Houston. See attached map.

**SPECIAL INSTRUCTIONS:** There is no permanent seating in the facility for spectators. The parking lot directly in front of the natatorium will be used for outdoor setup. No setup in the grassy areas is permitted.

We will provide a special viewing area to watch races. This will be temporary seating only and no areas can be saved with towels, blankets, etc.

Wet swimmers are not allowed in the Bleacher area.

Swimmers are encouraged to sit on deck as a team in order to allow more room for spectators.

No eating is allowed on the pool deck or in the locker rooms. Food must be eaten in the spectator stands, in the lobby or outside the facility.

Our safety marshals, coaching staff or officials reserve the right to



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eject spectators or swimmers not adhering to facility or meet policy.

**MEET STAFF:**           **MEET REFEREE:**     Jay Haskins   [jhrider@gmail.com](mailto:jhrider@gmail.com)  
**ADMIN OFFICIAL:**    Jessica Francis & Jennifer Ledwith  
**MEET DIRECTOR(S):**  Paige Sikkema   [NOCHswimcoachpaige@gmail.com](mailto:NOCHswimcoachpaige@gmail.com)   (832)360-3456  
**SAFETY MARSHAL:**   Sheree Silva  
**COACH(ES):**           Mark Martinez  
                              Kelli Northern

**POOL:**                 One eight lane, 25 yard indoor pool with non-turbulent lane lines will be used for warm-up and competition. A separate warm-up / warm-down area will be made available during the competition.

**TIME AND DATE:**     This is five session, 2 ½ day prelims/finals meet with a timed final session on Friday and AM prelims/PM finals sessions on Saturday and Sunday.

**Session 1:** Friday PM – February 10, 2017  
Age Groups: 11 & Over girls and boys  
Warm-up \*: 5:00 – 6:15 pm / Meet Start: 6:30 pm

**Session 2:** Saturday Prelims – February 11, 2017  
Age Groups: 11 & Over girls and boys  
Warm-up\*: 7:30 – 8:45 am / Meet Start: 9:00 am

**Session 3:** Saturday Finals – February 11, 2017  
Age Groups: 11 & Over girls and boys  
Warm-up\*\*\*: 4:30 – 5:15 pm/Meet Start: 5:30 pm

**Session 4:** Sunday prelims—February 12, 2017  
Age Groups: 11 & Over girls and boys  
Warm-up\*: 7:30 – 8:45 am / Meet Start: 9:00 am

**Session 5:** Sunday finals—February 12, 2017  
Age Groups: 11 & Over girls and boys  
Warm-up\*\*\*: 4:30-5:15 pm/ Meet Start: 5:30 pm

\*Split warm-ups will be in effect, with assignments posted on the Gulf Swimming website. Lane assignments for warm-ups and timing will be designated in the heat sheet, and posted on the Gulf Swimming website by Monday, February 6, 2017.

\*\*Open warm-ups for finals will begin 3 hours after the conclusion of the last relay of the morning session, but not before 4:30 pm.

**MEET TYPE:**           This is a prelims/finals meet with the exception of relays, the 400 I.M. and the 500/1000/1650 freestyle events, which will be timed finals events.



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There will be A/B finals for 15 & Overs and A/B/C finals for 11-14.

This meet will be run utilizing the “Flyover Starts” procedures unless a waiver is received from the Technical Planning Committee Chair. At the conclusion of each heat, the swimmers shall remain in the water until after the next heat is started. Coaches, please remind your swimmers of the “Flyover Start” procedures.

**SAFETY GUIDELINES AND WARM-UP PROCEDURES:**

See attached Safety Guidelines and Warm-up Procedures

**SEEDING:**

The meet will be pre-seeded, with the exception of relays, the 400 IM, and 500/1000/1650 freestyle events, which will be deck seeded events. Coaches please inform your swimmers of pre-seeded and deck seeded rules. All prelims and timed finals events will be seeded with heats in the order of fastest to slowest. As a courtesy to the host, coaches should inform the clerk of course of swimmers not attending the meet. Empty lanes will be used for deck entries.

**POSITIVE CHECK-IN FOR THE 400IM, 500 FREE, 1000 FREE AND 1650 FREE:**

**Distance events (greater than 200 yards):** Positive check in is required for Friday’s events up to 45 minutes prior to the meet start. Positive check in is required for the 1000 and 1650 freestyle events by 10:00 am Saturday and Sunday, respectively. **NOTE:** At check in, swimmers in the 1000 and 1650 freestyle events must elect to swim in prelims (AM) or finals (PM). The fastest 8 girls and fastest 8 boys who check in for each of these events and who **DO NOT** elect to swim in **prelims (AM)**, will swim in finals (PM). All others will swim in prelims as the LAST event, fastest to slowest.

The 1000 and 1650 freestyle events will be swum as timed final events and age groups will be combined into one event for girls and one event for boys for seeding purposes. Each event will be seeded by the entry time (but scored separately by age group).

**RELAY CARDS:**

Relay cards must be turned in to the Clerk of Course by 10:00 am the session in which the event is scheduled to swim or the entry will be considered scratched.

Relays will be swum as timed finals events. The fastest 8 relays that do not elect to swim in prelims will swim in finals.

**FINALS AND SCRATCHING:**

The administrative rules for the conduct of Gulf Swimming meets shall follow the Administrative Conduct of USA Swimming Championships, USA Swimming rules 207.11.6D and 207.11.6E as modified below:

Any finalist who fails to compete in finals or consolation finals, or any other bonus final heat, for which he or she has qualified and failed to scratch with the Clerk of Course prior to the scratch deadline, shall be banned from further competition in the meet in accordance with the USA Swimming Rules and Regulations and will be assessed a fine of \$50.00. A club, which has not paid the fine, will not be allowed to register for membership in Gulf Swimming until the fine is paid.



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In a Prelim/Final meet, the finalists and alternates for finals shall be announced and shall have thirty (30) minutes after the announcement to scratch from finals. Any qualified swimmer in the event (a swimmer is qualified for finals or consolation finals or any other bonus finals if he or she has successfully complete the event in prelims) may be moved into finals due to scratches, therefore all swimmers who will not be present at finals must scratch to avoid a possible suspension from the meet and a fine of \$50.00. Thirty (30) minutes after the announcement, no further scratches shall be accepted, the existing scratches will be tabulated and the finalists and two (2) alternates for the event shall be set. Only the finalists set at this point may be subject to the above fines and banishment from competition, even though any qualified swimmer may be moved into finals. The alternates, after the existing scratches are tabulated, will not be penalized if they are unavailable to compete in finals.

The USA Swimming National Championships Meets “reserve the right to scratch” rule is not applicable to any Gulf Swimming meet.

**ON-DECK ENTRIES:** Late entries will be accepted each day up to 45 minutes before the start of each session. Those swimmers missing the 6:00 pm, Tuesday, January 30, 2017 deadline may enter the meet on-deck in the following manner:

1. Swimmers must pay double the entry fee at the time of entry. Swimmers not already entered in the meet must pay the swimmer surcharge.
2. Swimmers must supply completed entry forms. The swimmers will be seeded into open lanes in the pre-seeded events and according to their best times in deck seeded events.
3. Swimmers must enter all events for the session forty-five (45) minutes prior to the start of the session's first event.
4. Swimmers must be qualified to swim the event entered.
5. Swimmers must not exceed the allotted number of events allowed each day.
6. Swimmers that on-deck enter to change their entry time in a deck seeded event,
  - a. must circle-in on the posted circle-in sheets,
  - b. the on-deck entry time will be used for seeding, and
  - c. the on-deck entry fees still apply to these swimmers.
7. Heats will be added, if necessary and if the timeline permits.

**ENTRY INFORMATION:**

**Entry Times:** Swimmers must enter at their best time. Entry times must be submitted in the course at which the best time was achieved – short course yards (Y), short course meters (S), or long course meters (L). Do not convert meter (yard) times to yard (meter) times. If entries are made by paper (not using Hy-Tek), swimmers should indicate on their entry the course at which the entry time was made (i.e., Y, S, or L). **Swimmers may not enter with a no time (NT).**

**Cut-off Times:** None

**Qualifying Times:** 11-12 Swimmers must have three (3) or more USA-S 11-12 AA time standards to enter this meet, and then may enter any event offered (except, see the 1000/1650 exception).



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**Qualifying Times for 1000/1650 free:** All swimmers must have the 13-14 BB time in either the 1000 or 1650 free to enter the 1000 and/or the 1650 free.

**Beyond IMX Rule:** Does not apply

**Up/Down Rule:** Does not apply

**Age:** As of February 10, 2017

**Number of Events:** Swimmers may compete in up to three (3) individual events per day and one (1) relay event per day.

**Entries:** All teams MUST submit their entries electronically via e-mail, using the Hy-Tek Meet Manager/Team Manager computer software.

**Deadline:** Entries must be in the hands of the meet host no later than **6:00 PM, TUESDAY, JANUARY 30, 2017**. No late entries will be accepted.

**Eligible Teams:** All USA Swimming teams are eligible but priority is given to Gulf teams. Your team's entries will be confirmed by the host team but are not deemed accepted until confirmation is received.

Only swimmers attached to a Gulf registered USA Swimming team or swimmers in the documented process of transferring to a registered USA Swimming team are eligible to participate in this invitational meet.

<b>Individual Event Entry Fee (per event):</b>	\$5.75
<b>Relay Entry Fee (per relay event):</b>	\$9.50
<b>Swimmer Surcharge Fee (per swimmer):</b>	\$3.50
<b>Make entry fee checks payable to:</b>	NOCH

Mail entry fees (**POSTMARKED BY FRIDAY, FEBRUARY 3, 2017**) to the address below:

North Channel Aquatics  
13839 Woodforest Blvd  
Houston, TX 77015

[NOCHswimcoachpaige@gmail.com](mailto:NOCHswimcoachpaige@gmail.com)  
(832)360-3456

**AWARDS:** Individual events: Custom Ribbons 1<sup>st</sup>-8<sup>th</sup> place.  
Relay events: Custom Ribbons 1<sup>st</sup>-3<sup>rd</sup> place.

**SCORING:** Individual Events: 20-17-16-15-14-13-12-11-9-7-6-5-4-3-2-1  
Relay Events: 40-34-32-30-28-26-24-22-18-14-12-10-8-6-4-2

All 11 & Over timed finals events will be swum combined but will be scored separately as



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11-14 and 15 & Over.

All other 11 & Over events will be swum combined in prelims but separated and scored in finals as an A/B final for 15 & Overs and an A/B/C final for 11-14.

All Relays will be scored as 11 & Over

#### **RULES AND SANCTIONS:**

The current USA Swimming and Gulf Swimming rules will apply. The meet will be held under the sanction of USA Swimming and Gulf Swimming. It is understood and agreed that USA Swimming and Gulf Swimming shall be free from any liabilities or claims for damages arising by reason of injuries to anyone during the conduct of the event. No entries can be accepted unless the entrant is a registered member of USA Swimming as provided in Article 302. On deck USA Swimming membership registration will not be permitted. Gulf Swimming teams assigned by the Technical Planning Chairman may only participate in this invitational meet.

The Gulf Swimming up/down rule does not apply.

#### **POOL MEASUREMENT:**

The competition course has not been certified in accordance with USA Swimming Rule 104.2.2(C). The pool will be measured before the competition begins to ensure that the course length is correct.

The water depth of the competition course is 13 feet measured from 1 meter to 5 meters on the starting end of the course, and 4' 9" feet measured from 1 meter to 5 meters on the turning end of the course.

#### **TIMING SYSTEM:**

A Daktronics Model 2000 electronic timing system with electronic scoreboard will be used. Two watches per lane will be used as a back-up. Teams will be required to furnish timers based on their percentage of swims at the meet. Timing assignments will be published in the psych sheet. Swimmers in the 500/1650 Free and 400 IM must provide 2 timers and a lap counter where applicable.

#### **POOL DECK RESTRICTION:**

Because of USA Swimming Insurance Safety Regulations, the swimming pool deck, during the operation of all Gulf Swimming sanctioned meets, is closed to all persons except swimmers, coaches, marshals, officials, meet personnel, and timers. All registered non-athletes are required to display their current USA Swimming registration card. If you are asked to leave the deck by any registered personnel, please do so. It is for your safety.

Coaches and Officials must present their membership cards in order to receive complimentary Heat Sheets and for admission to the Hospitality Room. Coaches must supervise their swimmers.

#### **DECK CHANGES:**

Deck Changes are prohibited. Deck Change definition – “changing, in whole or in part, into or out of a swimsuit when wearing just one suit in an area other than a permanent or



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temporary locker room, bathroom, changing room or other space designated for changing purposes”.

**AUDIO/VIDEO RECORDING DEVICES:**

Use of audio or visual recording devices, including a cell phone, is not permitted in the area behind the starting blocks, in changing areas, restrooms, showers or locker rooms. Violators may be reported to law enforcement or other governmental authorities and/or may be barred from the facility during the sanctioned event.

**PROOF OF TIME:**

Any swimmer that cannot prove that he/she was eligible to swim an event will be fined \$20.00 for each event he/she fails to prove. The fine or proof of time is sent to the Administrative Vice-Chair, Jason Wedlick.

**UNACCOMPANIED SWIMMERS:**

Any swimmers entered in the meet must be certified by a USA Swimming member coach as being proficient in performing a racing start or must start each race from within the water. When unaccompanied by a member coach, it is the responsibility of the swimmer or the swimmer's legal guardian to ensure compliance with this requirement.

**SWIMMERS WITH DISABILITIES:**

Coaches and/or swimmers are responsible for notifying the Meet Referee of any disability prior to the competition and for providing their own assistant or equipment. However, Coaches/Swimmers may contact the Meet Director at least two weeks in advance of the meet to reserve Gulf Swimming equipment (remote strobe).

**HOSPITALITY:**

A hospitality room will be available.

**MEET RESULTS:**

Meet results will be posted on the Gulf Swimming Web Page ([www.gulfswimming.org](http://www.gulfswimming.org)), within three days after the conclusion of the meet.

**CONCESSIONS:**

Concessions will be available

**MERCHANDISE:**

D & J Sports will be at the meet selling swim apparel and swim gear.

**FACILITY RULES:**

No coolers, blankets, chairs etc. Will be allowed inside the facility. There is also no eating on the pool deck. No smoking or alcohol beverages allowed in the facility or in the parking lot.

**ATTACHMENTS:**

Meet Format, Gulf Safety Guidelines and Warm-up Procedures, Entry Verification Form



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February 10-12, 2017

A Short Course Yards Prelims/Finals Meet

HOSTED BY

**North Channel Aquatics**

## Entry Rules:

Type of meet	15 & Over Prelim/Final A,B 11-14 Prelim/Final A,B,C
Max # individual events per day	Three (3)
Swimmers eligible	All USA Swim Teams; Gulf teams given priority
Entry times in	SCY, LCM, SCM
Qualifying times (13 & Over)	None (except, see 1000/1650 exception)
Special Rules (11-12)	Must have three (3) or more USA-S 11-12 AA time standards to enter this meet, and then may enter any event offered (except, see the 1000/1650 exception).
Cut-off times	None
Enter with no time?	Yes
Gulf "up/down rule" applies?	Does not apply
Fees	Individual – \$5.75, Relay - \$9.50 Facility Surcharge – \$3.50 per swimmer

All preliminary events will be seeded fastest to slowest, including relays.

Positive check in for the 400 I.M./500 free will be 45 min. before the start of the meet.

The 400 I.M. and 500 free will be swum as timed finals events, fastest to slowest, alternating girls and boys heats.

Swimmers must provide their own timers and lap counters, as needed.

Positive check in for the 1000/1650 free and relays will be 10:00 am on the day of the event.

For the 1000 and 1650 freestyle check-in, swimmers may elect to swim the event during prelims (AM). The fastest 8 girls or the fastest 8 boys who check-in for each event, and who do not elect to swim in prelims, will swim during finals (PM). All other heats of the 1000/1650 free will be swum fastest to slowest after the relay events. Swimmers must provide their own timers and lap counters.

The fastest 8 relays that do not elect to swim in prelims will swim in finals.

Finals heats will be swum in the event order with heats slowest to fastest.

Individual events will be swum combined and scored as 14 & Under and 15 & Over.

Relay events will be swum and scored as 11 & Over.

Warm-ups for finals will begin approximately 3 hours after the conclusion of the last relay of the morning session, but not before 4:30 pm. Finals are to start approximately 1 hour after the start of warm-ups.



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<b>Friday</b>				
<b>February 10, 2017</b>				
<b>Girls</b>	<b>Event Name</b>			<b>Boys</b>
<b>Event#</b>				<b>Event#</b>
1	11 & Over	400	I.M.	2
3	11 & Over	500	Free	4

<b>Saturday</b>				
<b>February 11, 2017</b>				
<b>Girls</b>	<b>Event Name</b>			<b>Boys</b>
<b>Event#</b>				<b>Event#</b>
5	11& Over	200	Fly	6
7	11 & Over	50	Free	8
9	11 & Over	1000	Free	10
11	11 & Over	50	Fly	12
13	11 & Over	100	Back	14
15	11 & Over	100	Breast	16
17	11 & Over	50	Back	18
19	11 & Over	200	Free	20
21	11 & Over	400	Medley Relay	22

<b>Sunday</b>				
<b>February 12, 2017</b>				
<b>Girls</b>	<b>Event Name</b>			<b>Boys</b>
<b>Event#</b>				<b>Event#</b>
23	11 & Over	200	Back	24
25	11 & Over	200	Breast	26
27	11 & Over	1650	Free	28
29	11 & Over	50	Breast	30
31	11 & Over	100	Free	32
33	11 & Over	200	I.M.	34
35	11 & Over	100	Fly	36
37	11 & Over	400	Free Relay	38



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## GULF SAFETY GUIDELINES AND WARM-UP PROCEDURES

### WARM-UP PROCEDURES

- A. General warm-up (Initial portion [1/2] of the warm-up session or with the agreement of all of the coaches in a particular lane.)
  - 1. **NO DIVING OR RACING STARTS** allowed from the blocks edge of the pool. Swimmers must enter the pool feet first cautiously.
  - 2. **NO SPRINTING OR PACE WORK** allowed during this general warm-up session.
- B. Specific warm-up (Last portion [1/2] of the warm-up session or with the agreement of all of the coaches in a particular lane.)
  - 1. **RACING STARTS ONLY**, either from blocks or from backstroke starts.
  - 2. Lanes are **ONE WAY ONLY**.

### SAFETY GUIDELINES

- A. Swimmers Responsibilities
  - 1. All swimmers without a registered coach to observe them at the meet, and/or their coaches, should arrange, prior to their arrival at the meet, for a registered coach to observe them during the warm-up, competition and warm-down. Any unattached or unattended swimmers who have not made previous arrangements with a coach to observe them at the meet should contact the Meet Director, Safety Marshal or Meet Referee for assistance in making such arrangements prior to their participating in the warm-up.
- B. Coaches Responsibilities
  - 1. Coaches shall instruct their swimmers regarding safety guidelines and warm-up procedures as they apply to conduct at meets and practice.
  - 2. Coaches shall stand near the starting end of the pool when starting swimmers on sprint and pace work.
  - 3. Coaches shall actively supervise their swimmers throughout the warm-up session.
  - 4. Coaches shall maintain as much contact with their swimmers as possible, both verbal and visual, throughout the warm-up period.
  - 5. Registered coaches of unattached swimmers and registered coaches of non-Gulf teams should notify the meet host by the entry deadline if they will be at the meet, so that they may be assigned to a warm-up lane.
- C. Safety Marshals
  - 1. Appointed Safety Marshals are members of USA Swimming and have the authority to remove from the deck for the remainder of the warm-up session, any swimmer or coach who is in violation of safety guidelines or warm-up procedures. **THE MEET REFEREE MAY EXERCISE ADDITIONAL ADJUDICATION AUTHORITY AS NECESSARY.**
- D. Miscellaneous
  - 1. Swimmers should be reminded by coaches that breaststrokes need more lead time than freestyle or butterfly swimmers.
  - 2. Backstrokers shall ensure that they are not starting at the same time as a swimmer on the blocks. Swimmers shall not step up on the starting blocks, when a backstroker is waiting to start.
  - 3. Swimmers shall not jump or dive into the pool to stop another swimmer on a recalled start.
  - 4. Swimmers are required to exit the pool upon completion of their warm-up to allow other swimmers adequate warm-up time. The pool is not for visiting or playing during warm-up periods.
  - 5. Warm-up procedures shall be enforced for any breaks, scheduled or otherwise, during the competition.
  - 6. All diving boards and equipment are **OFF LIMITS**.
- E. Pool Rules
  - 1. Smoking or use of other tobacco products is not allowed on the grounds of USA Swimming meets.
  - 2. Glass containers are prohibited.
  - 3. Swimmers, coaches, and spectators are expected to observe all rules and regulations included in the announcement.



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## ENTRY VERIFICATION

I, the undersigned coach or team representative, verify that all of the swimmers and coaches listed on the enclosed entry forms or entry disk are currently registered with USA Swimming. Additionally, I verify that the on-deck coaches have met the current certification requirements.

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Signature

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Title

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Date



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## Relay Entry Form

Team Name:		Team Code:	
Head Coach:			
Team Address:			
Phone:			
Email:			
Event #		Event Description:	
Entry Time:		Relay (A, B, C...)	
Swimmer	Last Name	Frist Name	USA ID
1			
2			
3			
4			
Event #		Event Description:	
Entry Time:		Relay (A, B, C...)	
Swimmer	Last Name	Frist Name	USA ID
1			
2			
3			
4			
Event #		Event Description:	
Entry Time:		Relay (A, B, C...)	
Swimmer	Last Name	Frist Name	USA ID
1			
2			
3			
4			
Event #		Event Description:	
Entry Time:		Relay (A, B, C...)	
Swimmer	Last Name	Frist Name	USA ID
1			
2			
3			
4			



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