



**Gulf Swimming, Inc.**  
**Gulf Swimming House of Delegates Meeting**  
**May 19, 2010**

Reminder Next **Board of Directors** Meeting  
Wednesday July 7, 2010 7:30 PM

Reminder Next **House of Delegates** Meeting  
Wednesday September 22, 2010 8:00 PM

Henry Clark, Administrative Vice Chairman, called the Gulf Swimming House of Delegates meeting to order at 8:00 PM at the University of Houston Athletic Alumni Building, Room 2001.

The following board members were present:

Henry Clark	Linda Brenneke	Tom Hasz	Clayton Cagle
Allison Beebe	Rick Tobin	Annette Leach	Chris Day
Rick Kehlenbach	Mark Taylor	Robert Kelly	Ron Lusk
Greg Orphanides	Kevin Milak		

Coaches and or team reps from the following teams were present: AGS, BTA, CFSC, COOG, DADS, FCST, KATY, LSST, MAC, MARC, PACK and UH.

It was moved, seconded, and passed to approve the January 27, 2010 House of Delegates Meeting minutes as posted.

### **OFFICER REPORTS**

#### **GENERAL CHAIRMAN**

Herb Schwab

Not present, report by Henry. Montgomery Aquatic Race Club (MARC) was approved by the Executive Committee. Shannon Clifton is the Head Coach.

The Gulf has two athletes, Cammile Adams and Matt Barber, participating on the USA Swimming National Youth Team competition in Barcelona. USA Swimming is requiring each

athlete to pay \$750 to cover a portion of the athlete's expenses. The Executive Committee voted to pay the athlete's share of \$750.

The Executive Committee voted to reimburse a maximum of \$300 per athlete for the Zone Select Camp.

Annette Leach has almost completed the Level I items for the LEAP requirements. LEAP is the "LSC Evaluation and Achievement Program" that USA Swimming is requiring all LSCs to complete by the end of this quadrennium.

Due to USA Swimming Rule Changes, Gulf Swimming needs to bring the Gulf rules into compliance with the USA Swimming changes. USA Swimming will not allow the LSCs to add any requirements to the registration requirements for clubs or individuals. Gulf Swimming is proposing the changes to the club membership requirements that will delete all requirements for Club Membership that are in conflict with USA Swimming Rules & Regulations. Gulf needs to remove the requirement that Club Board of Directors must be members of USA Swimming and that Clubs must have a certain number of Officials. The proposed changes remove those requirements. A motion was made seconded and passed to accept the proposed changes. See attached.

**ADMINISTRATIVE  
VICE CHAIRMAN**

Henry Clark

Short course proof of times were due May 15, 2010. All proofs have been cleared. Long Course proof of times report to date will be posted on the Gulf web.

**SECRETARY**

Linda Brenneke

No report

**TREASURER**

Tom Hasz

Gulf Swimming is currently \$74,000 ahead of the budgeted income. Investment accounts are up \$16,000. The athlete reimbursement account is \$4600 in the red due to the number of NCSA Jr. reimbursements. See attached financial reports.

**SENIOR VICE  
CHAIRMAN**

Clayton Cagle

No report

**AGE GROUP  
VICE CHAIRMAN**

Allison Beebe

A motion was made seconded and passed to approve Henry Clark as the 2010 Southern Zone Team Head Coach.

Swimmer applications for the zone team are due by June 20, 2010.

The USAS IMX Extreme Games for 11-14 year olds will be in San Antonio November 19-21.

**TECHNICAL COMMITTEE  
CHAIRMAN**

Rick Tobin

A motion was made seconded and passed to accept the 2010-2011 Short Course and Long Course Meet Hosts.

**ATHLETE REGISTRATION  
COORDINATOR**

Annette Leach

There are currently 5650 year round athletes with 263 Outreach and 212 Seasonal for a total of 6125. \$1,381.00 for 203 events has been reimbursed to Outreach swimmers.

**NON-ATHLETE REGISTRATION  
COORDINATOR**

Chris Day

There are currently 619 non athletes registered with 235 as coaches, 183 officials and 233 others. There are 39 clubs registered.

**OFFICIALS CHAIRMAN**

Rick Kehlenbach

160 officials registered and attended at least 1 meet so far for the 2009-2010 season. A motion was made seconded and passed to accept the proposed Officials Certification Guidelines. A motion was made seconded and passed to accept the proposed National Officials Training and Advancement Policy. See attached reports.

**SAFETY COORDINATOR**

Mark Taylor

No report.

**PAST GENERAL  
CHAIRMAN**

Jay Cookingham

Not present, no report

**ATHLETE REPRESENTATIVES**

Ashley Adams

Not present, no report

Jessica Rodriguez

Not present, no report

Henry announced that Natalie Nation of HSC is the new Junior Athlete Representative and takes office September 1, 2010.

**COACH REPRESENTATIVE**

Tim Bauer

Not present, Cullen Jones will be the Gold Medal clinician and speaker for the Gulf Swimming Awards Banquet.

**SANCTION COORDINATOR**

Linda Brenneke No report

**NTV COORDINATOR**

Rick Kehlenbach All Gulf meets through May 7 have been loaded into Swims.

**ADAPTED SWIMMING  
COORDINATOR**

Gary Baker Not present, no report

**TOP 10 RECORDS  
COORDINATOR**

Rick Kehlenbach No report

**COMPUTER INFORMATION  
COORDINATOR**

Sharon Bourne Not present, no report

**MATERIAL AND EQUIPMENT  
COORDINATOR**

Gary Baker Not present, no report

**CLUB DEVELOPMENT  
LIAISON**

Chris Day No report

**PUBLICITY COORDINATOR**

Robert Kelly No report

**DIVERSITY COORDINATOR**

Gilbert Legaspi Not present, The Gulf Swimming Diversity Camp was held May 1 at the HCAP Johnnie Means Swimming Pool. There were 56 swimmers in attendance. Thanks to Johnnie Means Mark Boerner and Eddie Adams for helping with the camp.

**OPEN WATER COORDINATOR**

Seth Huston Not present, no report

**CAMP COORDINATOR**

Mark Taylor No report

**OLD BUSINESS**

None

**NEW BUSINESS**

Chris announced the formation of the Non-Athlete/Athlete Guidelines Review Task Force.

The Conoco-Phillips service award nominee is Chris Day. A motion was made seconded and passed to close nominations. The award will be presented at the Gulf Awards Banquet in September.

## **ANNOUNCEMENTS**

Allison announced that at the May coaches meeting the coaches discussed running chase starts as odd even heats. A motion was made seconded and passed to have the TPC vote on the proposal by email. The change would be made starting with the June 4-6 SPA Elite meet.

A motion was made seconded and passed to change the meet entry deadline from Monday to Tuesday.

A motion was made seconded and passed to adjourn at 8:26 PM.

Respectfully Submitted,

*Linda Brenneke*

Linda Brenneke  
Board of Directors, Secretary  
Gulf Swimming, Inc.

GULF SWIMMING  
NON-ATHLETE REGISTRATION AND TEAM REQUIREMENTS  
2009-2010

1. Required Positions – Each Gulf Swimming member team ~~shall~~ should pay the registration fees for all required team positions.
2. Affiliated Officials – Each Gulf Swimming member team ~~shall~~ should pay the USA Swimming registration fee for all Officials affiliated with the team. For all Officials registered as part of the team and listed on the team registration form, Gulf Swimming will waive the LSC registration fee. (Affiliated Officials are Officials that have swimmers attached to that team.)
3. Unaffiliated Certified Officials and Gulf Swimming Board of Directors - Gulf Swimming shall pay the registration renewals for all unaffiliated certified Officials that actively support Gulf Swimming. Gulf Swimming shall also pay the renewal registrations of all unaffiliated non-athlete, non-coach members of the Gulf Swimming Board of Directors and Coordinators.
4. ~~Registration Requirements~~
  - A. ~~Non-Meet Host Teams – Each Gulf Swimming member team shall be required to have at least one active certified official or active trainee affiliated with the team. The name of the Official and/or trainee shall be listed on the team registration form. If the name is not listed on the registration form, the team shall be fined \$100.00. This fine must be paid by the registration deadline.~~
  - B. ~~Meet Host Teams – Each Gulf Swimming member team shall be required to have at least four active certified officials or active trainees affiliated with the team at the time that they bid on scheduled meets. If the required number of officials is not listed on the bid form, the team shall be fined \$100.00 for each official/trainee not listed. Such fines must be paid by the bid deadline.~~
54. Meet Requirements - Each Gulf Swimming member team that hosts a sanctioned meet, shall be required to have at least four officials/trainees working on deck for each session of the meet. If the required number of officials/trainees is not present, the host team shall be subject to a fine of \$100.00 for each official/trainee not present.
65. Exceptions - College teams are exempted from the registration requirements.
76. Enforcement - The above rules shall be enforced by the Administrative Vice-Chair, the Technical Planning Committee Chair, the Non-Athlete Registration Coordinator, and the Officials Committee Chair. The active status of certified officials and trainee officials shall be determined by the Officials Committee Chair.

GULF SWIMMING  
ADMINISTRATIVE RULES  
2009-2010

2-1.	Board of Directors Background Screen	2-6.	Gulf Minutes
2-2.	Board of Review Filing Fee	2-7.	Revision of Rules
2-3.	Bylaws	2-8.	Safety Marshals and Club Safety Coordinators
2-4.	Cancellation of Disbursements	2-9.	Southern Zone Team Eligibility
2-5.	<del>Club Members — Board of Directors</del>	2-10.	Team Registration

### 2-1. BOARD OF DIRECTORS BACKGROUND SCREENING

All elected members of the Gulf Swimming Board of Directors shall satisfactorily complete the background screening as required of the coach members of USA Swimming.

### 2-2. BOARD OF REVIEW FILING FEE

Every Protest, Request for a Rehearing, or Request for Formal Hearing following an Emergency Hearing filed to the Gulf Swimming Board of Review shall be accompanied by a \$100 nonrefundable filing fee payable to Gulf Swimming.

### 2-3. BYLAWS

All member teams of Gulf Swimming must maintain a copy of their bylaws on file (including modifications as they are made) with the Registration Coordinator.

### 2-4. CANCELLATION OF DISBURSEMENTS

All disbursements by check, payable to any Gulf Swimming member, or parent or guardian of a Gulf Swimming member, shall be cancelled and returned to the General Fund as a donation, if not cashed within ninety (90) days after the date of issue. This policy shall not apply to payments to non-members of Gulf Swimming.

### ~~2-5. CLUB MEMBERS — BOARD OF DIRECTORS~~

~~All members of the Boards of Directors, Members and/or Managers of LLC's, General Partners and owners of more than a 10% interest of club members of Gulf Swimming shall be members of USA Swimming. Further, persons in these positions of organizations, which own or control more than a 50% interest in an organization, which is a club member of Gulf Swimming, shall be members of USA Swimming.~~

### 2-6. GULF MINUTES

Minutes of the Gulf Swimming Board of Directors Meetings and the Gulf Swimming House of Delegates Meetings shall be posted on the Gulf Swimming web site.

### 2-7. REVISION OF RULES

Gulf Swimming Administrative and Technical Rules may be implemented and/or changed by the following procedure. A new rule or modification to an existing policy or rule shall be approved in one of two ways:

- (1) If initially presented at the Gulf Board of Directors Meeting immediately prior to the Gulf House of Delegates meeting, a simple majority vote of the Gulf House of Delegates is required to implement the new rule or changes.
- (2) If initially presented at the Gulf House of Delegates Meeting for adoption, a two-thirds majority vote of the Gulf House of Delegates is required to implement the new rule or changes.

### 2.8 SAFETY MARSHALS AND CLUB SAFETY COORDINATORS

All Safety Marshals and Club Safety Coordinators shall be current members of USA Swimming.

### 2-9. SOUTHERN ZONE TEAM ELIGIBILITY

No swimmer shall be eligible to compete as part of the Gulf Zone Team in the Southern Zone Championships, if they have ever participated in an individual event at a National Championships Meet, long course or short course, or if they have made the National Championships qualifying time for an individual event in the current year, long course or short course.

**Gulf Swimming Inc**  
**Profit & Loss Budget Performance**  
January through April 2010

	<u>Jan - Apr 10</u>	<u>Budget</u>	<u>Over/Under</u>
<b>ATHLETE TRAVEL FUND</b>			
Age Group Camps	0.00	-5,000.00	-5,000.00
All Star Meet	-200.00	-42,040.00	-41,840.00
Parent Contribution	0.00	20,000.00	20,000.00
Athlete Apparel	0.00	-1,000.00	-1,000.00
Fines	340.00	8,000.00	7,660.00
National Team Expense	-1,500.00	0.00	1,500.00
Gold Medal Clinic	0.00	-1,600.00	-1,600.00
LC Juniors	0.00	-82,377.20	-82,377.20
NCSA Juniors	-23,884.00	-45,302.08	-21,418.08
Open Water	0.00	-2,517.38	-2,517.38
Sanctions	0.00	9,000.00	9,000.00
SCY Jr Championships	-17,310.00	-40,672.00	-23,362.00
SCY National Championships	-8,088.24	-9,462.12	-1,373.88
Select Camps	0.00	-1,000.00	-1,000.00
Senior Nationals - Summer	0.00	-66,178.03	-66,178.03
Southern Zone Team	0.00	-62,400.00	-62,400.00
Parent Contribution	0.00	19,200.00	19,200.00
Splash Fees	70,210.39	248,551.00	178,340.61
TSA Convention	0.00	-400.00	-400.00
US Open	0.00	0.00	0.00
USAS Convention	-113.50	-1,600.00	-1,486.50
<b>Total ATHLETE TRAVEL FUND</b>	<b>19,454.65</b>	<b>-56,797.79</b>	<b>-76,252.44</b>
<b>DONATIONS</b>	<b>0.00</b>	<b>-2,500.00</b>	<b>-2,500.00</b>
<b>EQUIPMENT FUND</b>			
Equipment Purchase	-699.35	-10,000.00	-9,300.65
Equipment Rental	-136.05	4,000.00	4,136.05
Equipment Repair	-1,560.00	-1,000.00	560.00
Equipment Shipping	0.00	-100.00	-100.00
Registration	0.00	-200.00	-200.00
Storage	0.00	-3,000.00	-3,000.00
System Training Exp	0.00	-850.00	-850.00
<b>Total EQUIPMENT FUND</b>	<b>-2,395.40</b>	<b>-11,150.00</b>	<b>-8,754.60</b>
<b>GENERAL FUND</b>			
<b>ADMIN VICE CHAIR</b>			
Filing Fees	0.00	0.00	0.00
Meet Directors Clinic	0.00	0.00	0.00
Meeting Expenses	0.00	-350.00	-350.00
Misc Expenses	0.00	-250.00	-250.00
Postage	0.00	-40.00	-40.00
Software	0.00	-75.00	-75.00
Supplies	0.00	-450.00	-450.00
Travel Expenses	0.00	-250.00	-250.00
Workshop Travel	0.00	-150.00	-150.00
<b>Total ADMIN VICE CHAIR</b>	<b>0.00</b>	<b>-1,565.00</b>	<b>-1,565.00</b>
<b>AGE GROUP VICE CHAIR</b>			
Club Development	0.00	0.00	0.00
Ladder of Success	0.00	-3,200.00	-3,200.00
<b>Total AGE GROUP VICE CHAIR</b>	<b>0.00</b>	<b>-3,200.00</b>	<b>-3,200.00</b>
<b>ATHLETE REGISTRATION</b>			
<b>Athlete Registration</b>			
Ath Reg Expense	-71,162.00	-243,800.00	-172,638.00
Ath Reg Income	68,907.00	349,800.00	280,893.00
Outreach Reg Exp	-620.00	-1,250.00	-630.00
Outreach Reg Income	285.00	1,250.00	965.00
Sea'al Ath Reg Expense	-988.00	-3,900.00	-2,912.00
Sea'al Reg Income	3,060.00	5,400.00	2,340.00
Transfer Fee	96.00	0.00	-96.00
<b>Total Athlete Registration</b>	<b>-422.00</b>	<b>107,500.00</b>	<b>107,922.00</b>
Computer Expenses	-1,030.63	0.00	1,030.63
Internet	-343.14	-720.00	-376.86
Outreach Payments	-7,374.00	-12,000.00	-4,626.00
Postage	-344.99	-2,000.00	-1,655.01
Supplies	-259.43	-1,000.00	-740.57
Team Registration Expense	-910.00	9,750.00	10,660.00
Team Registration Income	1,250.00	-2,730.00	-3,980.00

**Gulf Swimming Inc**  
**Profit & Loss Budget Performance**  
January through April 2010

	<u>Jan - Apr 10</u>	<u>Budget</u>	<u>Over/Under</u>
Telephone & Fax		-50.00	-50.00
<b>Total ATHLETE REGISTRATION</b>	-9,434.19	98,750.00	108,184.19
<b>BANQUET</b>			
Awards	-9,792.00	-15,000.00	-5,208.00
Banquet Attendee Fee	0.00	12,500.00	12,500.00
Equipment Charge-Hotel	0.00	-150.00	-150.00
Meal Expense (Hotel Charges)	0.00	-16,165.00	-16,165.00
Meeting Expenses	0.00	-75.00	-75.00
Non Athlete Awards	0.00	-200.00	-200.00
Speaker	0.00	-18,000.00	-18,000.00
Supplies	140.51	-900.00	-1,040.51
<b>Total BANQUET</b>	-9,651.49	-37,990.00	-28,338.51
<b>BOARD OF REVIEW</b>			
Copy Expenses	0.00	-100.00	-100.00
Postage	0.00	-100.00	-100.00
Travel - Workshop	-116.00	-300.00	-184.00
<b>Total BOARD OF REVIEW</b>	-116.00	-500.00	-384.00
<b>COACH CHAIR</b>			
Coach of Year Award	0.00	-800.00	-800.00
Coach Reimbus't - Travel Fund	-960.00	-1,700.00	-740.00
Coach Travel	0.00	-500.00	-500.00
Meeting Expenses	0.00	-600.00	-600.00
<b>Total COACH CHAIR</b>	-960.00	-3,600.00	-2,640.00
<b>COMMUNICATION</b>			
Internet Service	0.00	0.00	0.00
Software Expense	0.00	-200.00	-200.00
Website Expenses	0.00	-230.00	-230.00
<b>Total COMMUNICATION</b>	0.00	-430.00	-430.00
<b>GENERAL CHAIRMAN</b>			
Annual Dues	-50.00		50.00
Meeting Expenses	-231.43	-600.00	-368.57
Other Expenses	0.00	-2,000.00	-2,000.00
Postage	0.00	-1,000.00	-1,000.00
Supplies	-218.58	-600.00	-381.42
Travel	0.00	-300.00	-300.00
Travel Expenses - USA Swimming	0.00	-300.00	-300.00
<b>Total GENERAL CHAIRMAN</b>	-500.01	-4,800.00	-4,299.99
<b>NON ATH REGISTRATION</b>			
Copy Expenses	0.00	-170.00	-170.00
Internet Expenses	0.00	-360.00	-360.00
Non Athlete Registration			
Non Ath Reg Expense	-3,668.00	-25,300.00	-21,632.00
Non Ath Reg Income	3,900.00	33,550.00	29,650.00
<b>Total Non Athlete Registration</b>	232.00	8,250.00	8,018.00
Postage	0.00	-314.00	-314.00
Travel	0.00	-400.00	-400.00
<b>Total NON ATH REGISTRATION</b>	232.00	7,006.00	6,774.00
<b>NTV/Records Coordinator</b>			
Internet Expenses	-373.56	-700.00	-326.44
Observations	200.00	250.00	50.00
<b>Total NTV/Records Coordinator</b>	-173.56	-450.00	-276.44
<b>OFFICIALS VICE CHAIR</b>			
Disqualification Slips	0.00	-200.00	-200.00
Internet	0.00	-700.00	-700.00
Official Certification Training	0.00	-800.00	-800.00
Officials Apparel	0.00	-500.00	-500.00
Officials Badges	-165.00	-300.00	-135.00
Officials Clinic	0.00	-2,000.00	-2,000.00
Officials Travel - Meets	0.00	-6,000.00	-6,000.00
Officials Workshop	0.00	-1,000.00	-1,000.00
Postage	0.00	-100.00	-100.00
Printing	0.00	-400.00	-400.00
Supplies	-269.75	-500.00	-230.25
<b>Total OFFICIALS VICE CHAIR</b>	-434.75	-12,500.00	-12,065.25
<b>OTHER</b>			
Banking Adjustment	0.00	0.00	0.00

**Gulf Swimming Inc**  
**Profit & Loss Budget Performance**  
January through April 2010

	<u>Jan - Apr 10</u>	<u>Budget</u>	<u>Over/Under</u>
Banking Expenses	0.00	-225.00	-225.00
Banking Interest	0.57	15.00	14.43
Fines & Penalties	0.00	36.00	36.00
Money Market Interest	0.00	25.00	25.00
NSF Fees	0.00	120.00	120.00
Refunds and Rebates	0.00	0.00	0.00
Southern Zone Dues	0.00	-50.00	-50.00
Special Non-Ath Awards	0.00	-50.00	-50.00
Fees	-42.00	0.00	42.00
Gain/Loss on Annuity	15,978.20	0.00	-15,978.20
Gain/Loss on Investment Acct	5,072.11	0.00	-5,072.11
Money Market Interest	9.23	0.00	-9.23
<b>Total OTHER</b>	<b>21,018.11</b>	<b>-129.00</b>	<b>-21,147.11</b>
<b>DIVERSITY COORDINATOR</b>			
Travel	0.00	-450.00	-450.00
Diversity Coordinator - Other	0.00	-30.00	-30.00
<b>Total Diversity Coordinator</b>	<b>0.00</b>	<b>-480.00</b>	<b>-480.00</b>
<b>RULES &amp; REGULATIONS</b>			
Other Expenses	0.00	0.00	0.00
<b>Total RULES &amp; REGULATIONS</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>SAFETY CHAIR</b>			
LSC Safety Chair Meeting	0.00	-400.00	-400.00
<b>Total SAFETY CHAIR</b>	<b>0.00</b>	<b>-400.00</b>	<b>-400.00</b>
<b>TECHNICAL VICE CHAIR</b>			
Copy Expense	0.00	-100.00	-100.00
Meet Director Clinic	0.00	-1,200.00	-1,200.00
<b>Total TECHNICAL VICE CHAIR</b>	<b>0.00</b>	<b>-1,300.00</b>	<b>-1,300.00</b>
<b>TREASURER</b>			
Computer hardware & expenses	0.00	0.00	0.00
Computer Software	0.00	-300.00	-300.00
Copy Expenses	-94.27	-25.00	69.27
Internet Expense	0.00	-50.00	-50.00
Meeting Expenses	0.00	-250.00	-250.00
Postage	0.00	-65.00	-65.00
Records Storage	0.00	-1,404.00	-1,404.00
Supplies	-184.20	-200.00	-15.80
Telephone Expense	0.00	0.00	0.00
Training	-350.00	-350.00	0.00
Travel Expenses	0.00	-500.00	-500.00
<b>Total TREASURER</b>	<b>-628.47</b>	<b>-3,144.00</b>	<b>-2,515.53</b>
TSA	0.00	-1,000.00	-1,000.00
USAS CONVENTION	0.00	-22,000.00	-22,000.00
<b>Total GENERAL FUND</b>	<b>-648.36</b>	<b>12,268.00</b>	<b>12,916.36</b>
Unclassified	0.00	0.00	0.00
<b>TOTAL</b>	<b>16,410.89</b>	<b>-58,179.79</b>	<b>-74,590.68</b>

**Gulf Swimming Inc**  
**Statement of Financial Position**  
As of April 30, 2010

	<b>Apr 30, 10</b>	<b>Apr 30, 09</b>
<b>ASSETS</b>		
<b>Current Assets</b>		
<b>Checking/Savings</b>		
<b>1000 - Bank and Investment Balances</b>		
1005 - CHASE BUSINESS CHECKING	70,358.89	151,768.22
1015 - CHASE BUSINESS MONEY MARKET ACC	50,077.36	25,043.31
1025 - Chase OutReach Account	15,387.25	9,618.00
1030 - Edward Jones Investments	305,097.48	0.00
<b>Total 1000 - Bank and Investment Balances</b>	<b>440,920.98</b>	<b>186,429.53</b>
<b>Total Checking/Savings</b>	440,920.98	186,429.53
<b>Other Current Assets</b>		
1580 - Investments - other	0.00	198,972.38
<b>Total Other Current Assets</b>	<b>0.00</b>	<b>198,972.38</b>
<b>Total Current Assets</b>	440,920.98	385,401.91
<b>Other Assets</b>		
1800 - Other long-term assets	528,665.93	495,000.00
<b>Total Other Assets</b>	<b>528,665.93</b>	<b>495,000.00</b>
<b>TOTAL ASSETS</b>	<b>969,586.91</b>	<b>880,401.91</b>
<b>LIABILITIES &amp; EQUITY</b>		
<b>Equity</b>		
3001 - Opening Bal Equity	513,056.68	513,056.68
3010 - Unrestrict (retained earnings)	440,119.34	322,724.03
<b>Net Income</b>	16,410.89	44,621.20
<b>Total Equity</b>	<b>969,586.91</b>	<b>880,401.91</b>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>969,586.91</b>	<b>880,401.91</b>

**Gulf Swimming Inc**  
**Statement of Financial Income and Expense**  
January through April 2010

	<u>Jan - Apr 10</u>	<u>Jan - Apr 09</u>
<b>Ordinary Income/Expense</b>		
<b>Income</b>		
6100 · Earned revenues	148,498.06	149,453.14
<b>Total Income</b>	<u>148,498.06</u>	<u>149,453.14</u>
<b>Expense</b>		
6560 · Payroll Expenses	200.00	0.00
8100 · Non-personnel expenses	11,492.95	9,671.34
8200 · Occupancy expenses	1,560.00	1,560.00
8300 · Travel & meetings expenses	52,203.17	21,004.88
8500 · Misc expenses	87,681.36	72,595.72
<b>Total Expense</b>	<u>153,137.48</u>	<u>104,831.94</u>
<b>Net Ordinary Income</b>	-4,639.42	44,621.20
<b>Other Income/Expense</b>		
<b>Other Income</b>		
6800 · Unrealized gain (loss)	21,050.31	0.00
<b>Total Other Income</b>	<u>21,050.31</u>	<u>0.00</u>
<b>Net Other Income</b>	<u>21,050.31</u>	<u>0.00</u>
<b>Net Income</b>	<u><u>16,410.89</u></u>	<u><u>44,621.20</u></u>

## Gulf Swimming 2010 - 2011 Short Course and Long Course Meet Hosts

<u>Month</u>	<u>Dates</u>	<u>Meet</u>	<u>Groups</u>	<u>Host 1</u>	<u>Host 2</u>	<u>Host 3</u>	<u>Host 4</u>	<u>Host 5</u>
October	3	Gulf Open Water Champs	1	RICE				
October	9-10	9-14 Junior	5	HSC	HCAP	BTA	ESA	FCST
October	15-17	9-14 Elite	1	LSST				
October	23-24	8 & Under Open	2	PACK	HU			
October	23-24	Senior	1	CFSC				
November	5-7	9-14 Junior	5	NOCH	BTA	CFSC	KATY	PEAK
November	13-14	8 & Under Open	2	HU	LSST			
November	13-14	Senior	1	HCAP				
November	20-21	9-14 Elite	2	SPA	LSST			
December	3-5	Gulf Senior Champs	1	AGS				
December	3-5	Fall Champs	4	MAC	HCAP	CFSC	PACK	
December	10-12	Gulf Age Group Champs	1	FCST				
December	10-12	8 & Under Gulf Champs	2	NOCH	ESA			
January	8-9	Senior	1	MAC				
January	8-9	8 & Under Open	2	KATY	HU			
January	15-16	9-14 Elite	1	TWST				
January	21-23	9-14 Junior	5	NOCH	HSC	KATY	PACK	LSST
February	18-20	Spring Champs (12 & U)	4	MAC	SPA	CFSC	PACK	
February	25-27	Spring Champs (13 & Over)	1	TWST				
April	2	8 & Under Open	1	ESA				
April	15-17	Open Meet	2	AGS	HU			
April	23	Open Water	1	RICE				
May	6-8	10&U Open / 11-14 Junior	2	CFSC	FCST			
May	13-15	11-14 Elite / 15&Over Open	1	SPA				
May	27-29	10&U Open / 11-14 Junior	1	TWST				
June	3-5	11-14 Elite / 15&Over Open	1	TWST				
June	17-19	Junior	1	RICE				
June	24-26	Elite	1	PEAK				
July	15-17	Gulf Summer Champs	2	TWST	FCST			
July	23-24	B & Under Champs Meet	1	MAC				

GULF SWIMMING  
**NATIONAL OFFICIAL TRAINING AND ADVANCEMENT**  
2009-2010

Gulf Swimming recognizes that its officials must be in tune with the latest thinking and procedures of USA Swimming, and this is best accomplished from a top-down basis, concentrating on the referees who are eligible to attend the USA Swimming National Officials Clinic. Additionally, in order to increase the number of Gulf Swimming Officials available to serve as National Evaluators, Gulf Swimming needs to advance as many of its own officials through the ranks of N2 and N3 status. Since N3 referee and starter status is best gained through working the deck of National Championship, Spring Championship, US Open and Junior National Championship meets, Gulf Swimming should promote its Officials' working at those meets.

**I. NATIONAL OFFICIALS CLINIC**

Up to two (2) ~~recently~~-certified Officials shall attend the USA Swimming National Official's Clinic annually. The Officials shall be selected by the Gulf Swimming Officials Committee Chair. Each Official may attend the clinic only once. The chosen candidate(s) shall be reimbursed for transportation and lodging costs up to their actual expenses, if any, and according to the stated Gulf per diem amount (Per Diem Policy, page 7-2), but only if all meals are not provided.

**II. NATIONAL MEETS**

Up to three (3) Officials per calendar year, pre-approved by the Gulf Swimming Officials Committee Chair, shall be reimbursed for transportation, ~~and lodging costs, and per diem up to their actual expenses~~ and according to the stated Gulf Swimming per diem (Per Diem Policy, page 7-2) amount. ~~An official shall be eligible for only one National meet per calendar year under this policy. Priority will be given to those officials who need to attend a National meet to satisfy the requirements of advancement to N3 Chief Judge, Starter or Referee certification. Those officials who have already attained N3 Chief Judge, Starter or Referee certification(s) will be eligible for full reimbursement for one National meet every three (3) calendar years.~~ The National meets eligible under this policy include USA Swimming National Championship, Spring Championship, US Open and Junior National Championship meets. Officials applying to work at these meets must advise the Gulf Swimming Officials Chair no later than sixty (60) days prior to the meet, in order to be considered for selection under this policy.

**III. OFFICIAL ADVANCEMENT**

It shall be Gulf Swimming's policy to provide as many advancement opportunities to its eligible active Officials as possible. As such, each club hosting a meet eligible for N2 and N3 advancement is expected to apply for approval of such and to provide a National Evaluator for the meet.

## **Gulf Swimming Officials Certification Guidelines**

### **Introduction**

Gulf Swimming strives to develop officials who are fair, competent, current in rulebook application and consistent in approach. The training program is designed to produce skilled officials who are capable of providing athletes with the best, most consistent and fairest possible level of observation. The program is aimed at certification of N1 officials with emphasis on quality assurance and portability outside of the Gulf LSC. National (N2 & N3) certification guidelines are posted on the USA Swimming website.

The following guidelines are for informational purposes only. Certification of N1 LSC officials is the responsibility of the Gulf Officials Committee Chairman who has final authority in specific certification standards.

### **Stroke & Turn Judge**

The trainee must first register as a non-athlete with USA Swimming through his/her affiliated Gulf Swimming team ([2010 Registration.pdf](#)). The affiliated team is asked to pay the registration fee.

The Gulf Officials Committee Chairman, Rick Kehlenbach (rkehlenbach@comcast.net) shall add the trainee's name to the Gulf Officials database after the trainee registers and works at a swim meet.

The Trainee shall download the swimming rules from the USA Swimming website and maintain a meet attendance log card that can be obtained from any meet referee. The current USA Swimming rulebook will be mailed to the registered trainee by USA Swimming.

### **Phase 1 training:**

The trainee should attend a meet properly dressed (white polo shirt, white sneakers, and navy slacks, skirt or shorts – no blue jeans), and report to the Meet Referee at least 1 hour prior to the start of the meet. While on deck, the trainee will be under the supervision of the Referee or his delegate. Whenever possible, the trainee will be assigned to a deck position to train directly with a certified official. As soon as possible, the trainee **must complete** the online **Stroke & Turn/Timer** certification test on the **USA Swimming** website (<http://www.usaswimming.org>). **The S&T trainee will not be**

**considered in Phase 1 training until the successful completion (80%) of test. When the test has been completed, the results will be automatically e-mailed to the trainee and to the Chairman.**

The trainee must work at meets totaling a minimum of five (5), four-hour sessions (20 hours) under the close observation of a certified official, and attend any mini-clinics held during the pre-meet briefings. During this initial phase of on-deck training, no disqualifications should be called. The trainee will maintain an attendance log of meet sessions worked. The Meet Referee will sign the attendance log at the end of each session and **upon request** will also provide the trainee with a verbal assessment of performance, along with a written evaluation of the trainee on the Meet Referee report. The Gulf Officials Committee Chairman will maintain a database of trainee meet attendance and performance evaluations obtained from the meet reports.

#### Phase 2 training:

After the first phase of training has been completed (including completion of the online **S&T / Timer** test), the trainee may be assigned to work on deck without a certified official and will be allowed to report disqualifications. The trainee will continue to maintain a log of sessions worked that is signed by the Meet Referee. **At any time, the trainee may contact the Officials Committee Chair for a performance evaluation.**

After a MINIMUM of six months of regular, continuous Phase 2 training (i.e., at least one multi-session meet per month), the trainee should contact the Gulf Officials Committee Chairman and request an evaluation for certification. The Chairman will then review the trainee's meet attendance and performance records and determine readiness for certification. Information used by the Chairman to assess readiness for certification may include the following:

- Overall length of time and experience on deck
- Current meet attendance status (active vs. inactive)
- Good work ethic – working steady at multiple sessions per meet
- A record of uninterrupted training without significant gaps
- Exposure to both Short Course and Long Course meet venues
- Work experience at a variety of meets (BB & Under through local Championship level meets)
- Working at meets other than your own club's hosted meets
- Positive assessment of skills and competencies from supervising meet referees
- Recommendations to certify from supervising meet referees
- Attendance at training clinics, pre-meet briefings, etc.
- Clear understanding of rules and their application at meets

The Gulf Officials Committee Chairman will provide the trainee with an assessment of readiness for certification. If the trainee is not ready to certify, the Chairman will provide a clear understanding of any skill gaps and/or training requirements that are needed to help the trainee attain certification. If the trainee is ready to certify and **has received recommendations from Meet Referees** then the Chairman will certify the trainee as a USA Swimming Stroke & Turn Official, and will mail an acceptance letter and a certification card. The candidate will also be sent a Gulf Swimming name badge and a Gulf Certified Officials pin.

The certification is maintained by (1) registering each year as a non-athlete with USA Swimming, (2) working a minimum of four multi-session meets per year, and (3) taking the re-certification test every two years. Any certified Stroke & Turn Official who allows his/her certification to expire will be reduced in rank to trainee until the re-certification requirements have been fulfilled.

### **Starter**

After a Stroke & Turn official has been certified, the newly certified S&T official may begin training as an apprentice starter. At any time after the candidate has begun training as a starter, the online **starter certification** test should be taken on the **USA Swimming website** (<http://www.usaswimming.org>). When the test has been completed, the score will be automatically e-mailed to the trainee and to the Chairman.

The candidate must train for a **MINIMUM** of twelve months or two complete consecutive seasons, and maintain a log of sessions worked as a starter, which is to be signed by the Meet Referee. The Meet Referee will provide the starter candidate with a verbal assessment of performance, along with a written evaluation on the Meet Referee report. The Gulf Officials Committee Chairman will maintain a database of the candidate's meet attendance and performance evaluations obtained from the meet reports. **At any time, the trainee may contact the Officials Committee Chair for a performance evaluation.**

After a **MINIMUM** of 12 months of regular, continuous starter training (i.e., at least one multi-session meet per month worked as a starter apprentice), the trainee may contact the Gulf Officials Committee Chairman and request an evaluation for certification, which will include an on-deck observation. Based on the observation and the trainee's meet attendance and performance records, the Chairman will then determine readiness for certification.

The Chairman will provide the starter apprentice with an assessment of readiness for certification. If the apprentice is not ready to certify, the Chairman will provide a clear understanding of any skill gaps and/or training requirements that are needed to help the apprentice attain certification. If the apprentice is ready to certify **and has received recommendations** from Meet Referees then the Chairman will certify the apprentice as a USA Swimming Starter, and will mail an acceptance letter and certification card to the Starter.

The certification is maintained by (1) registering each year as a non-athlete with USA Swimming, (2) working a minimum of four multi-sessions meets per year, and (3) by taking the Starter re-certification tests every two years. Any certified starter who allows his/her certification to expire will be reduced in rank to Stroke & Turn Official until the re-certification requirements have been fulfilled.

### **Deck Referee**

The Deck Referee candidate must be a certified Stroke & Turn judge and must have been a certified Starter for at least twelve months or two consecutive seasons in order to be considered for certification.

After certification as a Starter, the candidate may begin training as a deck referee. At any time after the candidate has begun training as a deck referee, the online referee certification tests should be taken on the USA Swimming website (<http://www.usaswimming.org>). When the tests have been completed, the scores will be automatically e-mailed to the trainee and to the Chairman. The following tests are required (Referee, Administrative Referee, Timing Judge, and Clerk of Course, and if necessary, the Starter and S&T/Timer re-certification tests).

The candidate must train for a MINIMUM of twelve months or two complete consecutive seasons, and maintain a log of sessions worked as a deck referee, which is to be signed by the Meet Referee. The Meet Referee will provide the candidate with a verbal assessment of performance, along with a written evaluation on the Meet Referee report. The Gulf Officials Committee Chairman will maintain a database of the candidate's meet attendance and performance evaluations obtained from the meet reports. **At any time, the trainee may contact the Officials Committee Chair for a performance evaluation.**

After a MINIMUM of 12 months of regular, continuous referee training (i.e., at least one multi-session meet per month worked as a deck referee apprentice), the candidate may contact the Gulf Officials Committee Chairman and request an evaluation for certification, which will include an on-deck observation. Based on the observation and the trainee's meet attendance and performance records, the Chairman will then determine readiness for certification.

The Chairman will provide the deck referee apprentice with an assessment of readiness for certification. If the apprentice is not ready to certify, the Chairman will provide a clear understanding of any skill gaps and/or training requirements that are needed to help the apprentice attain certification. If the apprentice is ready to certify **and has received recommendations** from Meet Referees then the Chairman will certify the apprentice as a USA Swimming Deck Referee, and will send an acceptance letter and the certification card.

The certification is maintained by (1) registering each year as a non-athlete with USA Swimming (2) working a minimum of six multi-session meets per year and (3) by taking the online referee re-certification test every two years. Any certified deck referee who allows his/her certification to expire will be reduced in rank to Stroke & Turn Official, and will not be permitted to serve as a deck referee until the recertification requirements have been fulfilled.

### **Meet Referee**

The Meet Referee candidate must have been a certified Deck Referee for at least eighteen months or three consecutive seasons in order to be considered for certification.

After certification as a Deck Referee, the candidate may begin training as an apprentice meet referee. At any time after the candidate has begun training as a meet referee, the online referee **re-certification** tests should be taken on the USA Swimming website (<http://www.usaswimming.org>). When the tests have been completed, the scores will be automatically e-mailed to the trainee and to the Chairman. The following tests are required (Referee, Administrative Referee, Timing Judge, and Clerk of Course, Starter, S&T/Timer re-certification tests).

The candidate must train for a MINIMUM of eighteen months or three complete consecutive seasons, and maintain a log of sessions worked as a deck referee, which is to be signed by the Meet Referee. The Meet Referee will provide the candidate with a

verbal assessment of performance, along with a written evaluation on the Meet Referee report. The Gulf Officials Committee Chairman will maintain a database of the candidate's meet attendance and performance evaluations obtained from the meet reports. **At any time, the trainee may contact the Officials Committee Chair for a performance evaluation.**

After a MINIMUM of 18 months of regular, continuous referee training (i.e., at least one multi-session meet per month worked as a referee apprentice), the candidate may contact the Gulf Officials Committee Chairman and request an evaluation for certification, which will include an on-deck observation. Based on the observation and the trainee's meet attendance and performance records, the Chairman will then determine readiness for certification. The Chairman will also contact the Officials Committee for an assessment of the candidate's degree of readiness.

The Chairman will provide the meet referee apprentice with an assessment of readiness for certification. If the apprentice is not ready to certify, the Chairman will provide a clear understanding of any skill gaps and/or training requirements that are needed to help the apprentice attain certification. If the apprentice is ready to certify, then the Chairman will certify the apprentice as a USA Swimming Referee with the concurrence of the Officials Committee, and will mail an acceptance letter and certification card to the new Referee.

The certification is maintained by (1) registering each year as a non-athlete with USA Swimming (2) working a minimum of six multi-session meets per year and (3) by taking the Referee re-certification test every two years. Any certified meet referee who allows his/her certification to expire will be reduced in rank to Stroke & Turn Official, and will not be permitted to serve as a meet referee until the recertification requirements have been fulfilled.

**March, 2010**